



POST FALLS HIGHWAY DISTRICT
MEETING AGENDA
5629 E SELTICE WAY
POST FALLS, ID 83854
June 5, 2019

Please note that agenda is subject to change 48-hours prior to meeting. Items may be interjected at any time during the regular business meeting under Departmental categories.

BOARD MEETING - 6:00 PM

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. CONFLICTS OR CHANGES – ACTION ITEM
4. APPROVAL OF AGENDA – ACTION ITEM

5. CONSENT AGENDA – ACTION ITEM
 - a. May 2019 Minutes
 - b. KN 13874, W Riverview (Skalan Creek) Progress Rpt #33, \$567.15, Welch Comer

6. PUBLIC COMMENTS

This section is reserved for citizens wishing to address the Board regarding a District related issue. Comments are limited to five (5) minutes per person. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

7. CURRENT BUSINESS
 - a. Idaho Prairie Agreement Ratification – **ACTION ITEM**
 - b. Prairie/Greensferry Property R/W Contract Approval – **ACTION ITEM**
 - c. Asphalt Bid Approval – **ACTION ITEM**

8. CORRESPONDENCE
 - a. Carrington Apartments Review

9. LEGAL

10. ROAD SUPERVISOR
 - a. Seltice Transit Stop, authorization to design – **ACTION ITEM**
 - b. Prairie/Greensferry Intersection – authorization to advertise for bids – **ACTION ITEM**
 - c. Bedrock Commercial Update
 - d. Updates/concerns

11. ENGINEER
 - a. Updates/concerns

12. OFFICE
 - a. Staff Replacement Discussion/Set Workshop to Discuss
 - b. Updates/concerns

13. COMMISSIONERS

14. EXECUTIVE SESSION

Pursuant to the provisions of Idaho Code 74-206, Subsection 1(c), an executive session is requested to discuss a the acquisition of real property. A roll call vote is required.

15. ADJOURNMENT



POST FALLS HIGHWAY DISTRICT
MEETING AGENDA
5629 E SELTICE WAY
POST FALLS, ID 83854
June 19, 2019

Please note that agenda is subject to change 48-hours prior to meeting. Items may be interjected at any time during the regular business meeting under Departmental categories.

WORKSHOP – 5:00 PM

1. ROAD SUPERVISOR REPLACEMENT DISCUSSION
2. BUDGET DISCUSSION

BOARD MEETING - 6:00 PM

3. CALL TO ORDER
4. PLEDGE OF ALLEGIANCE
5. CONFLICTS OR CHANGES – ACTION ITEM
6. APPROVAL OF AGENDA – ACTION ITEM
7. CONSENT AGENDA – ACTION ITEM
 - a. May 2019 Treasurer's Report
 - b. June 2019 Voucher Payments
 - c. KN 19288 Beck Road, Progress Report 16, \$15,352.50, Ruen Yeager
 - d. KN 20402, Pleasant View and Prairie #11, \$5,979.87, JUB
 - e. July 3 2019 Board Meeting Cancellation
8. PUBLIC COMMENTS

This section is reserved for citizens wishing to address the Board regarding a District related issue. Comments are limited to five (5) minutes per person. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.
9. PUBLIC HEARING – ACTION ITEM
 - a. Abandonment and Vacation –“Cloverleaf” inside a portion of the Lakeside Gardens plat
10. CURRENT BUSINESS
 - a. Election – **ACTION ITEMS**
 - i. Election Results Acceptance
 - ii. Swearing in and Presentation of Certificate
 - iii. Dissolution of Board
 - iv. Election of Board Positions
 - b. Road Stabilization, Resolution 2019-05 – **ACTION ITEM**
 - c. Parkwood Properties Access Agreement, Prairie at Huetter – **ACTION ITEM**
11. CORRESPONDENCE
 - a. ITD Final Settlement – Upriver & W River Drive Safety Upgrades
12. Reserved for LEGAL
13. ROAD SUPERVISOR
 - a. Updates/concerns
14. ENGINEER

- a. Updates/concerns
15. OFFICE
- a. Updates/concerns
16. COMMISSIONERS
17. EXECUTIVE SESSION
Pursuant to the provisions of Idaho Code 74-206, Subsection 1(f), an executive session is requested to discuss with legal counsel pending litigation. A roll call vote is required.
18. ADJOURNMENT

POST FALLS HIGHWAY DISTRICT
JUNE 2019 MINUTES

Regular Meeting – June 3, 2019, 6:00 pm, E. 5629 Seltice Way

Chairman Werner called the meeting to order at 6:00 P.M. Present were Commissioners Terry Werner, Todd Tondee, and Lynn Humphreys; Road Supervisor Kelly Brownsberger, District Clerk Shirley Walson; Administrative Assistant Korrei Kruger, and Ruen Yeager Engineer Laura Winter. Chairman Werner asked the Road Supervisor to lead in the Pledge of Allegiance.

CONFLICTS OR CHANGES TO THE AGENDA

No conflicts were stated by the Board. There were no requests for changes to the agenda.

APPROVAL OF AGENDA

Commissioner Humphreys **moved** to approve the agenda as presented. Commissioner Tondee seconded. **Motion carried** unanimously. [6/5/19 Board Mtg]

CONSENT AGENDA

Items on the Consent Agenda are the May 2019 Minutes and payment for KN 13874, W Riverview (Skalan Creek) Progress Report #33 in the amount, \$567.15 payable to Welch Comer. Commissioner Humphreys **moved** to approve the consent agenda as presented. Commissioner Tondee seconded. **Motion carried** unanimously. [6/5/19 Board Mtg]

PUBLIC COMMENTS

No one was present.

CURRENT BUSINESS

Idaho Prairie Agreement Ratification

This item was missed for the previous meeting and since it was time sensitive, Chairman Werner signed it the week of May 20. The Board's approval is required to ratify the earlier approval which will look at different options then design the one approved by the Board. Road Supervisor Kelly Brownsberger explained the agreement, between the District and Keller and Associates has been approved through LHTAC. Commissioner Humphreys **moved** to approve the Local Professional Services Agreement between Keller Associates and Post Falls Highway District for the Intersection of Prairie Avenue and Idaho Road. Commissioner Tondee seconded. **Motion carried** unanimously. [6/5/19 Board Mtg]

Prairie/Greensferry Property R/W Contract Approval

Mr. Brownsberger explained this is in the northeast corner and the last parcel to acquire for this project. An agreement has been reached and the final cost was discussed as the Board remembered the discussed amount slightly different than discussed in executive session. As everything is signed, the Board will proceed since construction can be completed this summer with all parcels acquired. Commissioner Humphreys **moved** to approve the right of way contract between Ashenbrenner and Post Falls Highway District in the amount of \$7,923. **Motion carried** unanimously. [6/5/19 Board Mtg] Commissioner Tondee seconded. **Motion carried** unanimously. [6/5/19 Board Mtg]

Asphalt Bid Approval

Mr. Brownsberger explained Idaho Asphalt provided prices based on piggybacking their lowest costs and bid with Bonner County. Compared to last year's cost, most have increased slighted with the exception of the main oil we use (CRS-2) was \$450/ton and it is down \$2/ton and Mr. Brownsberger recommends the Board to accept the piggyback bid. Commissioner Humphreys **moved** to approve Idaho Asphalt's supply oil bid for the 2019 year as a piggyback on their lowest price. Commissioner Tondee seconded. **Motion carried** unanimously. [6/5/19 Board Mtg]

Kootenai County Transit Stop Letter

Chairman Werner explained the county is trying to get a grant for the Citylink bus shelter and asked for a support letter. Commissioner Tondee asked that later in the agenda is a request to authorize design of the transit stop so if the grant is approved, does the District still have to carry the cost; Mr. Brownsberger stated the District will be reimbursed the costs. Commissioner Tondee **moved** to authorize the Chairman's signature on the letter. Commissioner Humphreys seconded. **Motion carried** unanimously. [6/5/19 Board Mtg]

W Riverview Dr (Skalan Creek) Local Agreement

Mr. Brownsberger stated the agreement is for the CNI. Three engineering firms had submitted applications and Ruen Yeager was chosen. Commissioner Tondee **moved** to approve the Local Professional Services Agreement Commissioner Tondee seconded. **Motion carried** unanimously. [6/5/19 Board Mtg]

CORRESPONDENCE

Carrington Apartments Review – Between Hayden and Prairie on the east side of Huetter, a 144-unit apartment complex is proposed. This portion of Huetter is now under the jurisdiction of the City of Hayden, however as the District still owns one leg of the Hayden/Huetter intersection, the letter suggests the City look at the need for intersection safety improvements at this intersection. [6/5/19 Board Mtg]

ROAD SUPERVISOR

Seltice Transit Stop – The Road Supervisor is asking the Board to authorize design for the shelter that can be used on either side of Huetter. Mr. Brownsberger reminded the Board that a public comment period is coming up so the District's desired location may change based on the outcome. Design work that can be done now is the pad and obtaining the shelter, garbage can, etc. Commissioner Tondee **moved** to approve the Road Supervisor to order the shelter, trash can, and other items at his discretion, that will be needed but not site specific as well as proceed with the preliminary engineering to design the shelter and mounting pad. Commissioner Humphreys seconded. **Motion carried** unanimously. [6/5/19 Board Mtg]

Prairie/Greensferry Intersection – The Road Supervisor is also for authorization to proceed to advertise for bids for this project. As the last property acquisition was approved at this meeting, the time to complete the acquisition closings and bid process should come together at the same time so construction can be done this year. A timeline was provided showing the bid will be advertised on June 22 and 29; a pre-bid walk through on July 9, a bid opening on July 15 and award on July 17. If acquisition closings are not complete, the Notice to Proceed can be postponed. Commissioner Humphreys **moved** to authorize bid procedures for the Prairie and Greensferry Project. Commissioner Tondee seconded. **Motion carried** unanimously. [6/5/19 Board Mtg]

Bedrock Commercial Update – Mr. Brownsberger stated a notice from the county was received and comment was submitted by the District. Several items were requested such as a change to the verbiage of "For Future Right-of-Way Use"; right-of-way widths, and extension of right-of-way to a western property line, drainage, and other items. A traffic impact study was also requested for the intersection of Bedrock and Beck with the developer proposing 125 trips in the peak hour. [6/5/19 Board Mtg]

W Riverview (Skalan Creek) Project – The contractor was successful in his appeal so Northwest Grading had the bid awarded to them. The project must pay for the hearing officer at a cost of approximately \$10,000; LHTAC believes the District will only be responsible for the match amount of 7.34% and LHTAC's Dan Counce assures Mr. Brownsberger the project cost will remain whole even with this expense. [6/5/19 Board Mtg]

Pleasant View and Prairie – The District has received official right-of-way notification and procedures; Columbia Appraisals will provide the appraisals at \$1,950 per each (3) parcel and will

be done in approximately two weeks. An independent appraisal will then be required taking another week. *[6/5/19 Board Mtg]*

Prairie Overlay – Interstate provided a schedule at the pre-con meeting for the work and traffic control of this project. Prairie will be closed for three days between Chase and McGuire, July 8, 9, and 10 and a pilot car will run from McGuire to Corbin. Public notification will begin July 1; reader boards will be put out. Striping will be done July 18 after our crew puts the gravel shoulders on the road. *[6/5/19 Board Mtg]*

Road Stabilization Resolution – After the road stabilization discussion at the last meeting and the Board asking for a policy, staff wrote a resolution for the Board's review. It will be on the next agenda. Mr. Brownsberger continued to inform the Board that he has received quite a few calls on the more traveled roads so he plans to do theirs first due to the higher usage. Nelson Loop, Freddi, and the upper end of Signal Point will be done. *[6/5/19 Board Mtg]*

Prairie and Huetter Development – Asking if the Board had noticed dirt being moved at Huetter and Prairie for the Parkwood Property development. Ryan Nipp with Parkwood asked for the access agreement discussed at an earlier meeting. This will be on the next agenda. *[6/5/19 Board Mtg]*

Road Supervisor Retirement – Mr. Brownsberger provided a formal notice of retirement for January 31, 2020 along with a transition plan. *[6/5/19 Board Mtg]*

Crew Update – Pavement repairs are being completed in anticipation of upcoming overlays. Crack sealing is being done primarily on Riverbend along with some striping. *[6/5/19 Board Mtg]*

Vacation – Mr. Brownsberger stated he will be gone June 20 to July 1 and the week of July 8.

ENGINEER

Beck Road – Engineer Laura Winters reports they are finishing up on the final design. They will need to begin working on temporary easements for a few approaches that need reconstructed. *[6/5/19 Board Mtg]*

Pleasant View and SH53 – Ms. Winters informed the Board she is working hard to complete plans for this project by the end of the year and although the District is not the lead on this project, there is a vested interest and ITD is still trying to obtain the funding to construct the improvement. *[6/5/19 Board Mtg]*

Greensferry Bridge – Ms. Winter still has not received any word from the County. *[6/5/19 Board Mtg]*

OFFICE

Staff Replacement Discussion – As discussed above, District Clerk Shirley Walson asked for a workshop to discuss the Board's wishes for the Road Supervisor replacement since it may affect the budget. There may also be other discussions for the Boards thoughts on the budget since that work needs to begin. The Board asked it be scheduled prior to the June 19th Board Meeting. *[6/5/19 Board Mtg]*

Retirement Party – Ms. Walson reminded the Board of Glenda Johnson's retirement party.

Office Staff – Ms. Walson provided an update on the interviews for the part time office position. The Board declined reviewing the applications prior to hire. *[6/5/19 Board Mtg]*

Profit and Loss Report – The budget year is 66% complete after May and at 70% for payroll; only two line items are high, mag and equipment repairs; one anticipated revenue increase and other revenue lines that are being met very close. Several expenditures won't be met including construction with projects being carried into the next budget year. Commissioner Tondee asked about mag costs and rental costs. *[6/5/19 Board Mtg]*

COMMISSIONERS

Chairman Werner notified the Board of his absences on June 12, 13, and 14 for an LHTAC Board Meeting; and June 25 through July 6 for vacation. He also asked the Board that since he was going to be gone July 3, does the Board want to cancel that meeting. They agreed stating a special meeting can be called if necessary. A motion was made which will be ratified at the next meeting since it was not agendized as an action item. [6/5/19 Board Mtg]

Commissioner Tondee congratulated Lynn Humphreys on his win in the election. Commissioner Humphreys thanked everyone for their support. [6/5/19 Board Mtg]

EXECUTIVE SESSION

Commissioner Humphreys moved to enter into Executive Session at 7:00 pm pursuant to the provisions of Idaho Code 74-206, Subsection 1(c) for the purpose to discuss the acquisition of real property and a roll call vote is requested. Commissioner Tondee seconded. **Motion carried** unanimously. Roll call vote: Commissioner Humphreys: aye; Chairman Werner: aye; Commissioner Tondee: aye.

Commissioner Humphreys made the motion to come out of the executive session at 7:18 PM. Commissioner Tondee seconded. The Regular Meeting reconvened at 7:18 pm. With no further business, Commissioner Werner adjourned the meeting.

Regular Meeting – June 19, 2019, 6:00 pm, E. 5629 Seltice Way

Chairman Werner called the meeting to order at 6:00 P.M. Present were Commissioners Terry Werner, Todd Tondee, and Lynn Humphreys; Road Supervisor Kelly Brownsberger, District Clerk Shirley Walson; Administrative Assistant Korrei Kruger, and Ruen Yeager Engineer Laura Winter. Guests were Denny Davis, Earl and Avis Smith, Chuck Ellerbroek, and JUB's Kevin Smith. District Clerk Shirley Walson led in the Pledge of Allegiance.

CONFLICTS OR CHANGES

No conflicts were declared. Road Supervisor Kelly Brownsberger informed the Board of an acquisition situation and asked to add the discussion to the Executive Session in order to proceed with the acquisition which is time sensitive due to a bid opening. Commissioner Tondee **moved** to add Subsection 1(c), property acquisition, under Section 17, Executive Session. Commissioner Humphreys seconded. **Motion carried** unanimously. [6/19/19 Board Mtg]

APPROVAL OF AGENDA

Commissioner Humphreys **moved** to approve the agenda as presented and with the amendment for the change to executive session. Commissioner Tondee seconded. **Motion carried** unanimously. [6/19/19 Board Mtg]

CONSENT AGENDA

The consent agenda contains the May 2019 Treasurer's Report, the June 2019 Voucher Payments, payment for KN 19288 Beck Road, Progress Report 16 in the amount of \$15,352.50 and payable to Ruen Yeager, payment for KN 20402, Pleasant View and Prairie #11 in the amount of \$5,979.87 and payable to JUB, and cancellation of the July 3 2019 Board Meeting. Commissioner Humphreys **moved** to approve the Consent Agenda as presented. Commissioner Tondee seconded. **Motion carried** unanimously. [6/19/19 Board Mtg]

PUBLIC COMMENTS

No requests were made to speak.

PUBLIC HEARING – Abandonment/Vacation –Cloverleaf; portion of the Lakeside Gardens plat

Road Supervisor Kelly Brownsberger read the staff report. The roads listed for abandonment were dedicated by virtue of the plat, Lakeside Gardens, in 1909. Racey, Lucille, and a portion of Burdette have not been constructed; Mauss Road, now Cloverleaf, also partially constructed.

These roads are contained in a location of the Lakeside Gardens plat that was vacated March 24, 1919 by Instrument Number 101561, records of Kootenai County Idaho. Due to the explanation of a call from Hauser Water Association, Mr. Brownsberger answered the Board's question regarding a proposed water installation. Denny Davis, representing the applicant in the absence of engineer Eric Olson, was asked to present, stating this request came about due to a 77-lot proposed subdivision of the Ridge at Hauser Lake. The 'z' shape in Cloverleaf will be removed but otherwise no abandonment is requested for Cloverleaf. Likewise, no abandonment is requested for Kathleen. Racey and Lucille will not be constructed as the right-of-way exists; Burdette right-of-way exists inside of the Taylor trust with Mr. Davis stating no abandonment is requested outside of Taylor's property. Commissioner Tondee asked about connecting these roads with Mr. Brownsberger stating there are no current plans; so far any roads in that area have been developer driven. Mr. Davis then explained the design of roads in the preliminary plat showing a hammerhead near Kathleen. Discussion followed explaining a hammerhead generally signifies connecting one road to another for connectivity. Mr. Davis said that could be made a condition of the plat if necessary and although Kootenai County would require that to provide access to the property north of it, he does not know what the City of Hauser requires. Chairman Werner asked about annexation, with Mr. Davis answering it is in the process. The annexation was approved once preliminary plat approval was given which has now been accomplished, however the City of Hauser asked the abandonment be done prior to the annexation. Commissioner Humphreys asked about Burdette joining Vogt Road stating we don't want to landlock the parcels between the two roads. Earl Smith interrupted from the audience trying to clarify that point. Once recognized by the Chair to speak at this time, Mr. Smith stated he owned all properties that could become landlocked. As he owned parcels from Cloverleaf to the south, he can provide his own access along Kathleen which has not been requested to be abandoned anyway. Chairman Werner opened the meeting to public comment. Avis Smith stated they do not want Burdette abandoned, there is access now. Mr. Davis added they are 'holding out' 10-feet of Burdette for approximately 200-feet. Commissioner Tondee asked about Burdette between Cloverleaf, the ridge, and Vogt. From Cloverleaf, Burdette is built as a private road to access several homes. Beyond that, there is land that could be accessed from the Burdette right of way and then it runs into a cliff. Chuck Ellerbroek lives in the northeast corner of the proposed subdivision parcel; he access off both Kathleen and Cloverleaf. He wants to ensure there are no abandonment areas proposed on either road that would affect his property. Mr. Davis assured him only the 'z' portion of Cloverleaf is requested to be abandoned. Chairman Werner closed the public comment portion of the meeting. Commissioner Tondee began the deliberation stating his concern that if the proposed development is not built, the District has given up the right-of-way so he would not be in favor of vacating until there is subdivision approval. He continued that he has no issue vacating Racey Way and Lucille but does for Burdette due to its connectivity, utility easements, and the partial construction. Commissioner Humphreys is not in favor of abandoning any of Burdette; he agrees with Commissioner Tondee to make it contingent upon approval of the plat; and mentioned other areas pointing to the map. Chairman Werner agreed that he is no favor of any of Burdette being abandoned and that the private road on Lucille has a private road built and doesn't need to be built since the lots at the bottom of the ridge has proposed access on their own road. Commissioner Humphreys again disagreed with that portion at the bottom of the ridge. Commissioner Humphreys **moved** to,

1. Contingent upon approval of the final plat of the proposed subdivision, abandon Racey Way and to abandon only that portion of Cloverleaf (formerly known as Mause Road) that 'zigs' away from the Cloverleaf right-of-way in a westerly direction; and
2. Deny abandonment for any portion of Burdette Street or Lucille Avenue.

Commissioner Tondee seconded. **Motion carried** unanimously. [6/19/19 Board Mtg]

CURRENT BUSINESS

Election Results Acceptance

The May 21, 2019 election results have been issued by the Kootenai County's Election Office and by the Board of Kootenai County Commissioners, the results are as follows:

Sub District Three: Lynn Humphreys – 801 votes; Rocky D. Banks – 548 votes.

Commissioner Tondee **moved** to accept the election results from the May 21, 2019 consolidated

election and was certified by Chief Deputy Clerk Jennifer Locke. Commissioner Werner seconded. **Motion carried** by a majority vote. [6/19/19 Board Mtg]

Swearing In and Presentation of Certificate

Commissioner Humphreys read the oath, *I do solemnly swear that I will support the Constitution of the United States, and the Constitution of the State of Idaho, and that I will faithfully discharge the duties of Post Falls Highway District Commissioner according to the best of my ability.* [6/19/19 Board Mtg]

Dissolution of Board

Commissioner Humphreys **moved** to dissolve the current Board as it exists and to take effect July 1, 2019 at such time the new Board will be in effect. Commissioner Tondee seconded. **Motion carried** by a majority vote. The meeting was turned over to Road Supervisor Brownsberger for election of Board positions. [6/19/19 Board Mtg]

Election of Board Positions

Road Supervisor Brownsberger asked for nominations of a Board Chairman. Mr. Brownsberger reminded the Board of a previous decision to rotate the chairmanship of the Board and Commissioner Tondee is currently vice-chair. With that stated, he asked for nominations for Chairman. Commissioner Werner **moved**, that according to the District's rotation, Commissioner Tondee become Chairman, Commissioner Humphreys become Vice-Chairman, effective July 1. Commissioner Humphreys seconded. Road Supervisor turned the meeting back over to Commissioner Werner. Commissioner Humphreys directed a question to legal staff asking that now that the Board was dissolved, were we compliant. Ms. Weeks stated the motion can be amended, but it's a Board decision. Commissioner Humphreys **amended** the motion to keep the current Board until July 1; Commissioner Tondee amended his second for the same. **Motion carried** unanimously. [6/19/19 Board Mtg]

Resolution 2019-05, Road Stabilization

Commissioner Humphreys asked what 'limited road of travel' meant with Mr. Brownsberger explaining several scenarios in which either the District or the residents do not want road stabilization. Commissioner Humphreys **moved** to accept Resolution 2019-05 for Road Stabilization. Commissioner Tondee seconded. **Motion carried** by a majority vote. [6/19/19 Board Mtg]

Parkwood Properties Access Agreement, Prairie at Huetter

Representative Ryan Nipp has asked for more time to review the agreement as he and engineer Jay Hassel have been unavailable for a period of time. Commissioner Humphreys **moved** to table notice of limited approach and special permit conditions with Parkwood Properties. Commissioner Tondee seconded. **Motion carried** by a majority vote. [6/19/19 Board Mtg]

CORRESPONDENCE

ITD Final Settlement – Upriver & W River Drive Safety Upgrades – District Clerk Walson stated after ITD's audit, no balances are due or owed. This project applied signage and edge lines as per the safety audit. [6/19/19 Board Mtg]

LEGAL

Flood ordinance – Ms. Weeks informed the board this ordinance is coming up in two weeks for review by the County. By mid-July, she will have language to add for their review.

Access Management Ordinance – Lakes Highway District has approved this ordinance wanting to take the lead for the other Districts adding it may be helpful for future amendments. [6/19/19 Board Mtg]

ROAD SUPERVISOR

Spokane Street Bridge Cathodic Protection Inspection – After receiving the annual quote from

Corrosion Solutions, Mr. Brownsberger authorized him to proceed. The cost was the same cost as the previous year at \$2,400. Commissioner Tondee asked that since design is currently being done for the Spokane Street Bridge project, isn't this type of inspection a part of that project? Mr. Brownsberger answered that he checks connections, if the correct voltage is running, etcetera. [6/19/19 Board Mtg]

Local Road Inventory Spot Checks – ITD notified the District they will be conducting these spot checks on Big Horn Road and Hargraves, both in the Big Horn Subdivision and Tansey Court in the Lost Creek Subdivision. [6/19/19 Board Mtg]

Hargrave Avenue – Approximately one year ago, Mr. Brownsberger reminded the Board they discussed access on Hargrave between Corbin and Pleasant View. A new owner is asking for access on the Hargrave right-of-way and Mr. Brownsberger is asking the Board if they want to build the road to fire district standards and classify as a private road or if they want it built to highway district standards which is expensive for this single owner. They have asked for a temporary approach so they can get to their property. They hope to sell five of the fifteen acres and were told it will then need to be built to standards. Commissioner Tondee asked that as a public right-of-way, it can be used with Mr. Brownsberger stating they have the right to use it but not modify or change the right-of-way. The owners will most likely approach the Board at a later time to enter into a developer's agreement. [6/19/19 Board Mtg]

Prairie and Idaho Intersection – Mr. Brownsberger met with representatives from Keller Associates, the design engineers for this project. This was the kickoff meeting for their design analysis of different options and they hope to have that complete by July 24. A public meeting will be held Tuesday, August 6 and hope to have a compilation of the public input to the Board for the August 7 Board Meeting for a decision as to how to proceed. Discussion followed regarding the Board's limited time to review prior to a decision for the Board meeting. [6/19/19 Board Mtg]

Prairie and Pleasant View Appraisals – The appraisals have been received; the Road Supervisor has sent them to out for review and once that is received, the acquisition process can begin. [6/19/19 Board Mtg]

Prairie and Chase Roundabout – The District has received a complaint regarding weeds along the roundabout by an adjoining property owner. Mr. Brownsberger asked staff to review the problem to decide on the appropriate fix so that the owner's grass is not harmed. [6/19/19 Board Mtg]

Light Duty Return – Mr. Brownsberger asked for guidance stating that in prior years the Board was not in favor of bringing back an injured worker prior to full release. State Insurance Fund likes to see the worker come back as soon as possible explaining it helps our experience rating. A job doesn't need to be created, he would just do a job outside of his normal duty. Commissioners Werner and Humphreys were not in favor of bringing back a worker early as they may do more than they should injuring themselves further. [6/19/19 Board Mtg]

ENGINEER

Prairie Greensferry Intersection Timeline – A pre-bid meeting will be held July 9; bid opening is July 15 with the anticipated award on July 17. [6/19/19 Board Mtg]

OFFICE

No items from the office.

COMMISSIONERS

Commissioner Tondee – The Deputy Director of Kootenai County Community Development will speak at the Real Estate Board meeting. [6/19/19 Board Mtg]

Commissioner Humphreys – Thanked Commissioner Werner for the excellent job he has performed as Chairman for the last two years. [6/19/19 Board Mtg]

EXECUTIVE SESSION

Commissioner Humphreys **moved** to enter into Executive Session pursuant to the provisions of Idaho Code 74-206, Subsection 1(c) and 1(f) to discuss land acquisition and speak with legal counsel regarding pending litigation and requested a roll call vote. Commissioner Humphreys – aye; Chairman Werner – aye; Commissioner Tondee - aye. The Board entered into Executive Session at 7:28 pm. [6/19/19 Board Mtg]

Commissioner Humphreys **moved** to come out of Executive Session at 7:57 pm. Commissioner Tondee seconded. **Motion carried** unanimously and the Board entered back into regular session. [6/19/19 Board Mtg]

Commissioner Tondee **moved** to increase the offer to the Turners by \$300 for the Prairie and Greensferry Intersection Improvement Project. Commissioner Humphreys seconded. **Motion carried** unanimously. [6/19/19 Board Mtg]

With no further business, Chairman Werner adjourned the meeting at 7:58 pm.

JUNE Vouchers:

	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Jun 19			
	41187	BRIAN D CRUMB	1,825.64
	41188	CHARLES D YERIAN	2,015.65
	41190	DARREL STEVENS	1,715.81
	41191	EDWARD F. MAEL	1,740.35
	41192	ERIC PRESTEGAARD	1,406.42
	41193	GLENDA N. JOHNSON	393.96
	41194	JAMES B WINES	1,807.70
	41195	KELVIN D BROWNSBERGER	1,879.49
	41196	KORREI M KRUGER	1,753.96
	41197	LARRY P HOWELL, JR	1,126.15
	41198	LESLIE R LIKES	1,857.81
	41199	LYNN HUMPHREYS	554.10
	41200	MARK F ROBERTS	1,677.15
	41201	MICHAEL J KETCHUM	1,727.80
	41202	RANDY L NEAL	1,730.05
	41203	RONALD G HAUCK	1,812.44
	41204	SHIRLEY J. WALSON	1,593.65
	41205	TERRY WERNER	690.80
	41206	TRAVIS A HALL	1,749.43
	41207	TRAVIS S MITLEY	1,507.13
	41208	WILLIAM T TONDEE	559.47
	41209	AFLAC	149.80
	41210	NYL INS.	20.00
	41211	CREDIT UNION	1,298.94
	41212	VOID	0.00
	41213	VOID	0.00

41214	DELTA DENTAL	1,525.73
41215	NCPERS	336.00
41216	VSP dba VISION SERVICE PLAN	246.68
41217	DANIEL G PETERSON	1,687.84
41218	765TECH INC	37.50
41219	ABOVE AND BEYOND JANITORIAL INC	500.00
41220	ACE HARDWARE	169.65
41221	BADGER BUILDING CENTER	288.46
41222	CDA PRESS	258.07
41223	CITY OF POST FALLS.	286.43
41224	CULLIGAN	5.95
41225	FEDERATED AUTO PARTS	39.32
41226	FRONTIER	260.42
41227	INTEGRATED PERSONNEL, INC	3,499.07
41228	VOID, REPLACED W/ CK #41285	0.00
41229	KEC	615.26
41230	KOOTENAI COUNTY SOLID WASTE	140.70
41231	KORREI KRUGER	19.00
41232	L & M	3,154.75
41233	LHTAC	660.00
41234	PANHANDLE SPRAY SERVICE	4,045.01
41235	PEAK HEALTH & WELLNESS	143.10
41236	PLATT ELECTRIC SUPPLY	82.00
41237	SPECTRUM BUSINESS	119.99
41238	STATE INS.	37,289.00
41239	VERIZON WIRELESS	120.52
41240	CDA GARBAGE	161.75
41241	WELCH COMER & ASSOCIATES	567.15
41242	RAH-CONSULTING LLC	4,500.00
41243	NAPA, WRITTEN 5/30/2019	N/A
41244	INTEGRATED PERSONNEL, INC	3,529.12
41245	WASHINGTON TRUST BANK	8,378.50
41246	AVISTA UTILITIES - WWP	448.10
41247	BRIAN D CRUMB	1,650.83
41248	CHARLES D YERIAN	1,827.30
41249	DANIEL G PETERSON	1,526.38
41250	DARREL STEVENS	1,542.69
41251	EDWARD F. MAEL	1,552.89
41252	ERIC PRESTEGAARD	1,201.21
41253	GLENDA N. JOHNSON	256.08
41254	JAMES B WINES	1,676.88
41255	KELVIN D BROWNSBERGER	1,848.15
41256	KORREI M KRUGER	1,546.37

41257	LARRY P HOWELL, JR	965.69
41258	LESLIE R LIKES	1,656.69
41259	MARK F ROBERTS	1,495.69
41260	MICHAEL J KETCHUM	1,505.99
41261	RANDY L NEAL	1,771.08
41262	RONALD G HAUCK	1,577.27
41263	SHIRLEY J. WALSON	1,637.81
41264	TRAVIS A HALL	1,569.97
41265	TRAVIS S MITLEY	1,451.51
41266	STATE TAX COMMISSION	2,495.00
41267	CREDIT UNION	1,298.94
41268	VOID	0.00
41269	HRA VEBA TRUST	2,520.00
41270	REGENCE BLUE SHIELD	19,073.21
41271	A-V SUPPLY	421.70
41272	ADVANCED COMPRESSOR & HOSE, INC.	409.25
41273	ADVANCED PEST CONTROL	50.00
41274	ALSCO	539.03
41275	ARROW CONSTRUCTION SUPPLY	8,865.34
41276	AUTOSPORT NORTH WEST	145.66
41277	BROADWAY INDUSTRIAL SUPPLY LLC	77.41
41278	CDA PRESS	229.66
41279	COLEMAN OIL COMPANY	1,632.43
41280	COLUMBIA VALUATION GROUP	5,850.00
41281	COMMERCIAL TIRE	4,836.24
41282	ELJAY OIL COMPANY, INC.	178.92
41283	GRAINGER	64.70
41284	H & H BUSINESS SYSTEMS INC	106.87
41285	JERRY MOREAU	735.00
41286	JMT PETROLEUM	5,932.98
41287	LAWSON PRODUCTS	285.28
41288	LES SCHWAB	2,341.22
41289	NORCO	122.32
41290	NORTH 40 OUTFITTERS	165.69
41291	NORTHSTAR CLEAN CONCEPTS	1,131.15
41292	PACWEST MACHINERY LLC	49,623.31
41293	PEAK SAND & GRAVEL	1,345.63
41294	ROADWISE, INC.	4,620.23
41295	RODDA	4,921.24
41296	ROMAINE ELECTRIC	117.54
41297	VOID, RYA- REISSUED CK #41305	N/A
41298	SIX ROBBLEES	311.31
41299	SPRAY CENTER	25.50

41300	ULTRA-LAWN	57.12
41301	WESTERN STATES EQUIPMENT	1,466.86
41302	WESTERN SYSTEMS	2,457.50
41303	KEC	655.35
41304	PAPE MATERIAL HANDLING	751.06
41305	RUEN-YEAGER & ASSOC, INC	13,921.09
41306	AVISTA UTILITIES - WWP	2,002.73
41307	FIRST AMERICAN TITLE	300.00
41308	GENERAL FIRE	971.75
41309	GORDON TRUCK CENTERS, INC	26,003.29
41310	INTEGRATED PERSONNEL, INC	3,127.41
41311	JAMES, VERNON & WEEKS, P.A.	2,502.50
41312	KOOTENAI COUNTY SOLID WASTE	171.08
41313	MOTION INDUSTRIES	182.04
41314	PLATT ELECTRIC SUPPLY	75.88
41315	REBUILDING & HARDFACING INC	3,130.00
41316	TRANSPORT EQUIPMENT	1,491.77
41317	NOVUS	99.90
41318	WTB - CREDIT CARD DIV.	1,020.56
41319	JUB	5,979.87
41320	RUEN-YEAGER & ASSOC, INC	15,352.50
41321	PETTY CASH REIMBURSEMENT	596.00
41323	IDAHO ASPHALT	1,678.65
41324	ITD-BOISE	14,750.00
ACH	PUBLIC EMPLOYEES RETIREMENT SYSTEM	9,686.40
ACH	WASHINGTON TRUST BANK	10,807.22
ACH	WASHINGTON TRUST BANK	246.32
ACH	PUBLIC EMPLOYEES RETIREMENT SYSTEM	149.52
ACH	PUBLIC EMPLOYEES RETIREMENT SYSTEM	8,986.13
ACH	WASHINGTON TRUST BANK	9,425.70
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		392,488.21
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Jun
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ORIGINAL SIGNED AND DATED 7/17/2019

Submitted by:
Shirley Walson, District Clerk