



Post Falls Highway District 2019 DIESEL FUEL BID

Post Falls Highway District is requesting bids for #2 Dyed Diesel Fuel for the period of April 1, 2019 to March 31, 2021. Bids must be submitted on the attached form by 1:00 p.m., March 18, 2019; bids will be opened on this date at 1:00 p.m. Bids shall be clearly marked "Fuel Bid" and submitted in a sealed envelope. The acceptability of the contractor's bid will be determined after bids are received. The basis of award will be determined by the lowest total price based on the estimated quantities. Bids will be awarded March 20, 2019 at 6:00 pm held in Board Chambers; Post Falls Highway District reserves the right to reject any or all bids for any reason. For questions regarding this bid, please contact Kelly Brownsberger at Post Falls Highway District at 208-765-3717.

After review of this document, the attached Bid Form should be completed and returned to Post Falls Highway District, 5629 E. Seltice Way, Post Falls Id. 83854.

Contract Requirements

1. The Contractor shall provide separate unit bid prices for the following:
 - a) Wholesale fuel cost per gallon: Vender shall name their reference supplier for the bid period and provide their suppliers price on the bid date. For each delivery, the Vender shall provide their supplier's price in the form of a suppliers generated price list or a supplier invoice.
 - b) State Tax, Federal Tax and any applicable Fee's associated with the purchase of the product prior to delivery to the District.
 - c) Vender markup shall include delivery and all other necessary overhead and profit per gallon of fuel delivered to the District.
 - d) In addition to a total bid price for the product based on the estimated total number of gallons, all bids for each product shall be added together, giving a total net unit bid price per gallon.
2. The District will allow for cost adjustments associated with the increase or decrease in wholesale fuel costs and/or applicable tax adjustments. No other adjustments will be allowed. The Contractor shall provide proof of any adjustments at the time of invoicing with a written detailed description of the cost adjustments.
3. Total estimated fuel usage on an annual basis is 45,000 gallons per year for diesel.
4. Tank capacities at the District Facility is 3,000 gallons for diesel fuel.
5. Fuel delivery shall be on a keep full basis to include weekends and holidays as necessary to ensure Highway District operations remain unaffected.

Diesel Fuel Specifications

Diesel fuel shall be #2 dyed ultra-low sulfur fuel meeting all federal and ASTM standards for #2 ultra-low sulfur diesel fuel. Winter blended fuel shall be available November through February for each year of the contract.

Diesel fuel shall contain cetane booster and lubricity additives mixed at manufactures recommended ratios. All additives must be in accordance with ASTM standards.



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BID FORM

Contractor:	
Address:	
Contact Person:	
Phone:	
Fax:	

BIDDER shall provide unit prices on the following quote schedule. BIDDER acknowledges that quantities are approximate, not guaranteed and final payment will be based on actual quantities determined as provided by the Contract Documents. Unit prices listed by the BIDDER for work shall represent the payment amount from OWNER for full compensation of all materials, equipment and labor necessary to perform the requested services to include overhead and profit.

The undersigned BIDDER proposes and agrees, if this Bid is accepted, to enter into an agreement with the Owner to furnish the required materials, equipment and labor, at the unit bid prices indicated in this Bid.

Submitted on _____, 2019

Signature: _____,

Name: _____,

Title: _____,



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BID SCHEDULE

Bid Item Description	Unit	Est. Quantity	Unit Cost	Total Cost
Diesel Wholesale Price	Gal	45,000		
Diesel State Tax	Gal	45,000		
Diesel Federal Tax	Gal	45,000		
Diesel Fees	Gal	45,000		
Diesel Vender Markup (Delivery, Overhead & Profit)	Gal	45,000		
Total Cost for Diesel =	Gal	45,000		
Total Price in Words for Diesel =				

Bid Award:

1. The basis of award will be determined by the lowest total price for the unit prices and estimated quantities.
2. Post Falls Highway District reserves that right to reject any or all bids for any reason.