

POST FALLS HIGHWAY DISTRICT  
AUGUST 2017 MINUTES

Regular Meeting – August 3, 2017, 6:00 pm, E 5629 Seltice Way

Chairman Werner called the meeting to order at 6:00 P.M. Present were Chairman Terry Werner, Vice-Chairman Todd Tondee, Commissioner Lynn Humphreys, Road Supervisor Kelly Brownsberger, District Clerk Shirley Walson; and Laura Winter of Ruen Yeager and Associates. Guests were Kenny and Cathy Keim; Ed Chase, Kris Phillips; Ben Zimmerman, Brenda Sims, Gary and Sandra Nelson; Ron and Renee Lyons; Bruce Davis, and Kenny Lohmeyer.

CONFLICTS OR ADDITIONS

No conflicts were declared.

Commissioner Humphreys stated his possible conflict with Lawrence Estates.

Commissioner Humphreys stated he was informed by the Road Supervisor an Executive Session is needed and **moved** to add it to the agenda. Commissioner Tondee asked what it pertained to and was informed it was to advise the Board of possible litigation; Commissioner Tondee thereby seconded the motion. **Motion carried** unanimously. [8/2/17 Brd Mtg]

CONSENT AGENDA

July 2017 Minutes was the only item on the agenda. Commissioner Tondee **moved** to approve the consent agenda as presented. Commissioner Humphreys seconded. **Motion carried** unanimously. [8/2/17 Brd Mtg]

PUBLIC COMMENTS

No one asked to comment.

OLD BUSINESS

Pleasant View Parking, South End

Road Supervisor Kelly Brownsberger provided what he found in his research regarding the right-of-way. A 1908 Viewers Report provides 50-feet of right-of-way; the Riverbend Commerce Park added an additional 10-feet of right-of-way plus a sidewalk and a utility easement on the west side. Mr. Zimmerman's 1983 record of survey was reviewed and shows his property line in relation to the centerline of the road which may be a conflict of his property line and the viewer's report as some areas are 18-feet of the centerline of the road. Weekend car counts by Mr. Brownsberger five cars on Saturday, July 29 and 18 cars on Sunday, July 30. He noted vehicles using Mr. Zimmerman turning around in his driveway as well as noting no cars were parked on the east side of the right-of-way. The District's placement of boulders along Mr. Zimmerman's fence was discussed and now recommends placing "No Parking" signs along the east side as there is no shoulder and it drops off considerably. Commissioner Humphreys asked if tow-away signs can be added which he felt would be better for law enforcement. Mr. Zimmerman disputed the findings and feels his property goes directly to the abutment of the bridge. He added that rocks already block the right-of-way at the top of the slope just south of the river so he felt the Board could order the entire roadway be blocked. Commissioner Tondee stated he was in agreement with the Road Supervisor's recommendation as was Chairman Werner's opinion. Commissioner Humphreys **moved** to place "No Parking" signs on the east side per the Road Supervisor's recommendation and to include "Tow Away Zone" to be added under the No Parking signs. Commissioner Tondee seconded. **Motion carried** unanimously. [8/2/17 Brd Mtg]

Riverview Bicycle Signage

Road Supervisor Brownsberger provided "Share the Road" information to the Board. He stated his concern that if posted, these types of signs lack clarity and cause confusion by indicating bikes are located in the area between the signs and no other locations. If the Board approved signs, he asked for criteria with the posting for the entire District for example, traffic volume must be at a certain point. The Board asked if other signs were posted on roadways in the District and received a negative answer. Commissioner Humphreys asked to deny the request and only use bicycle signage where pathways are located. Commissioner Tondee concurred and noted other

states are finding the “Share the Road” signs have been found to be confusing. Commissioner Humphreys **moved** to deny placing any signs along Riverview or any other road that does not have a bicycle lane. Commissioner Tondee seconded. **Motion carried** unanimously. [8/2/17 Brd Mtg]

#### Lawrence Estates

A new letter from the engineer was reviewed. A Road Development Agreement and a Notice of Lien was included although Road Supervisor Brownsberger asked the developers sign the agreement and lien prior to the Board. Commissioner Humphreys moved to send the letter to the County Commissioners for their hearing and send the agreement for their signature and then bring it back to the Board of the Chairman's signature. Commissioner Tondee seconded. **Motion carried** unanimously. [8/2/17 Brd Mtg]

### CURRENT BUSINESS

#### McGuire Park Parking Issues, Kris Phillips

Ms. Phillips submitted a letter to the Board stating her frustration with people parking along Breezy Way for their use of McGuire Park. She read the letter making a point that she definitely wants No Parking signs in the cul-de-sac. Ms. Phillips concluded that they recognize the public has a right to use the water and a right to access that but they should not have to give up their rights as citizens. Chairman Werner confirmed with Ms. Phillips that she spoke with Nick Snyder of Kootenai County Parks and Waterways and asked if she has gone before the Parks and Waterways committee which has not yet happened. Edwin Chase spoke as did Cathy Keim asking if the District has spoken to the fire marshal and stated she wants an 'escape route'. Kenny Lohmeyer stated traffic from non-residents move way too fast, but the residents travel at the posted speed limit. Commissioner Humphreys added that a public park is located there and it's the public's right to use it. The Board spoke of the right-of-way width and the public's right to use the right-of-way, and many of the issues are not the District's to solve. Staff was directed to do some research and bring it back to the next meeting including the pavement width, right-of-way feet, and speak with the fire marshal. As the guests exited, Bonnie Giese thanked the Board and stated she “doesn't want to take anybody's parking away and she doesn't want to take anyone's park away”. [8/2/17 Brd Mtg]

#### Hollister Hills Bid Award

Bids were open for the 2017 overlay project on Hollister Hills. Three bids were received; Coeur d'Alene Paving at \$129,808.05; Poe Asphalt at \$131,959; and Interstate Concrete and Asphalt at \$159,455.70; the engineer's estimate was \$124,370. A Notice of Award and Contract Agreement were presented for the Chairman's signature. Commissioner Tondee **moved** to accept the low bid and authorized the Chairman sign the Notice of Award to the low bidder, Coeur d'Alene Paving, for t \$129,808.05. Commissioner Humphreys seconded. **Motion carried** unanimously. [8/2/17 Brd Mtg]

#### Brautigam Purchase Agreement and Warranty Deed

The documents were not received for the meeting as promised by the Grantors. Commissioner Humphreys **moved** that once the appropriate signed documents have been received that the Chairman sign them. Commissioner Tondee seconded. **Motion carried** unanimously. [8/2/17 Brd Mtg]

#### Audit Engagement Letter, Hoover CPA

Scott Hoover submitted an Audit Engagement Letter for the 2016/2017 audit in the amount of \$5,250, the same amount as the previous year. Upon questioned, District Clerk Walson stated he worked with our previous auditor, work was performed with no differences. Commissioner Humphreys **moved** to accept the audit engagement letter with Hoover CPA for the upcoming audit. Commissioner Tondee seconded. **Motion carried** unanimously. [8/2/17 Brd Mtg]

### CORRESPONDENCE

Atlas Mill Site Rezone, City of CdA – The City of Coeur d'Alene submitted notice of a Public Hearing with the Planning Commission for 46 +/- acres, formerly known as the Atlas Mill site. So

noted. [8/2/17 Brd Mtg]

### ROAD SUPERVISOR

Airport Master Plan Stakeholder Committee Member – The Airport Advisory Committee is seeking a member from the District for the Airport Master Plan Stakeholder’s Committee. Mr. Brownsberger provided a short description. Commissioner Humphreys moved to appoint Chairman Werner as the District’s representative. Commissioner Tondee seconded. **Motion carried** unanimously. [8/2/17 Brd Mtg]

Other updates/concerns –

Worker’s Compensation Loss Control Consultant Meeting – The Road Supervisor and Assistant Road Supervisor meet with the Loss Control Consultant. She recommended the District establish a Preferred Provider Program as well as a safety policy that will be incorporated into the District’s standards. She also suggested the District put injured workers back to work sooner even if a light duty job is created. This lowers the District’s worker’s comp rates and offered to come before the Board if they wish. Commissioner Tondee asked if there are any desk jobs that can be performed by employees on light duty and although we do have some, the crew is not trained. [8/2/17 Brd Mtg]

Pedestrian Trail, Spokane Street Bridge – The City of Post Falls is again asking if the Board will allow a pedestrian pathway under the bridge as they would like to connect the trail to Falls Park and get people to the east side of the bridge where the trail is located. The Board’s concerns were potential damage to the rectifier and lawsuits due to people climbing on our structures and getting hurt; and sidewalks are located on the west side of the bridge.

Spokane Street and Prairie Avenue – The City and the District have already collaborated regarding access for a development at this intersection. The City is trying to acquire a parcel outside of the city limits to assist lining up the intersection. The Board may hear from the City. . [8/2/17 Brd Mtg]

Monument Heights on Mellick – Bart North met with the road supervisors regarding the defunct subdivision. Five existing lots remain and need access. Four-hundred feet of the road will be brought up to fire district standards and performed by permit. . [8/2/17 Brd Mtg]

Huetter Rail Crossing Signs – TrafficCom donated signs to install at the rail crossing on Huetter and has invited a local news station to film it. The Board was invited to be interviewed. . [8/2/17 Brd Mtg]

Chip Seal Update – The crew has fixed the chip spreader so chip sealing can continue. The crew put in a fair amount of overtime to get the chip spreader up and running but did a good job. Hauser Industrial and Prairie Avenue will be done next week which will complete this year’s jobs and then begin fog seals. [8/2/17 Brd Mtg]

Resolution Review – A Commissioner Compensation and Reimbursement draft resolution was presented to the Board. It will be on the next agenda for the Board’s input. [8/2/17 Brd Mtg]

### ENGINEER

Three Forks Pay Estimate #1 – This Pay Estimate #1 was submitted for payment in the amount of \$96,282.67 and has been reviewed by the Engineer. Laura Winter reports the total cost is \$101,150.18 and current payment does not include the retainage. Commissioner Tondee **moved** to authorize a check in the amount of \$96,282.67. Commissioner Humphreys seconded. **Motion carried** unanimously. [8/2/17 Brd Mtg]

Huetter and Seltice Change Order – This change order is for flagging costs as previously discussed. Engineer Darius Ruen stated at the last meeting an agreement had been made for payment in the amount of \$1,376.00. Commissioner Humphreys **moved** to pay \$1,376 for Change Order #6. Commissioner Tondee seconded. **Motion carried** unanimously. Commissioner Humphreys **moved** to approve Change Order #2 in the amount of \$2,072. Commissioner Tondee seconded. **Motion carried** unanimously. The \$2,072 will be paid when the

engineering firm brings the pay estimate before the Board. [8/2/17 Brd Mtg]

Greensferry Bridge R/W Verification – Laura Winter reports t there is 50-feet of right-of-way on both the north and south side of the Greensferry Bridge area but they are currently securing the documents for proof. A bridge will fit in the 50-foot right-of-way. Mr. Brownsberger stated for comparison, the Spokane Street Bridge is on a 44-foot wide footprint. [8/2/17 Brd Mtg]

#### OFFICE

Budget Updates and Motions for changes – District Clerk Shirley Walson reported items the Board may wish to reflect in the budget. She noted a part time office position had been included but she failed to note it at the preliminary review. Also noted were current receipts, a probable URD closing; and the proposed medical insurance premiums. So noted. [8/2/17 Brd Mtg]

Budget Advertisement Approval – Commissioner Humphreys **moved** to advertise in the paper at the appropriate timeframe for a budget hearing on August 16, 2017. Commissioner Tondee seconded. **Motion carried** unanimously. [8/2/17 Brd Mtg]

#### EXECUTIVE SESSION

Commissioner Humphreys moved to enter into Executive Session at 7:22 PM pursuant to the provisions of Idaho Code 74-206, Subsection 1(i). The purpose of the executive session is to discuss a litigation matter with the risk manager. Commissioner Tondee seconded. Role call:  
Commissioner Humphreys: aye  
Chairman Werner: aye  
Commissioner Tondee: aye  
Commissioner Humphreys made the motion to come out of the executive session at 6:44 PM. Commissioner Tondee seconded. Motion carried unanimously. [8/2/17 Brd Mtg]

The Regular Meeting reconvened at 7:29 PM. With no further business, Commissioner Werner made the motion to adjourn the meeting at 7:29 PM. Commissioner Tondee seconded. Meeting adjourned.

#### Regular Meeting – August 16, 2017, 6:00 pm, E. 5629 Seltice Way

Terry Werner, Chairman, called the meeting to order at 6:00 P.M. Present were Commissioners Terry Werner, Todd Tondee; Lynn Humphreys; Road Supervisor Kelly Brownsberger, District Clerk Shirley Walson; District Engineer Darius Ruen; and attorney Susan Weeks. Guests were Justin Veo, Krista Beaudin; Kevin Best, Rich Dickman, Gary Nystrom, Cathy Keim, Denny Keim, Renee Lyons, Ed Chase, Kris Phillips, and Kerry Lohmeyer.

#### CONFLICTS OR ADDITIONS

No conflicts were declared.

Hollister Hills contract documents are complete and received by the engineer. This will be added to the agenda as the contractor is ready to begin. Also, ITD has requested a letter of support for the removal of the railroad tracks at Meyer and Prairie. Both are requested due to time restraints. Commissioner Humphreys **moved** to add the Hollister Hills project under 'Engineering' and the letter of support under 'Road Supervisor'. Commissioner Tondee seconded. **Motion carried** unanimously. [8/16/17 Brd Mtg]

#### CONSENT AGENDA

The July 2017 Treasurers Report and the August 2017 Vouchers are on the consent agenda. Commissioner Humphreys **moved** to approve as presented. Commissioner Tondee seconded. **Motion carried** unanimously. [8/16/17 Brd Mtg]

#### PUBLIC COMMENTS

There were no public comments.

## OLD BUSINESS

### McGuire Park Parking Issues

Road Supervisor Brownsberger provided a report as requested from the last meeting. He stated a traffic counter was placed showing 35 to 40 more vehicles on the weekend versus weekday traffic. The right-of-way is 40-feet wide as platted by the River Ranchettes plat form 1954 as well as 20-feet of right-of-way that runs along the westerly side of the park from Breezy Way to the river. Pavement consistently runs 26-feet wide with the exception of that portion in front of juniper bushes near the park which is 25-feet in width. Kootenai County had previously post No Parking signs; they have now added hours the park is closed. He added a recreational vehicle (motor home) has been parked in the turnaround every time he has driven down the road; another camp trailer has been parked on the road, as well as several residential vehicles parked on the road. Mr. Brownsberger met with Kootenai County Fire Chief Jeryl Archer who had requested a homeowner's association be formed so one voice is coming to the entities; he also recommended the newly formed HOA request No Parking signs along one side of the road and possibly add those to the turnaround. Mr. Archer stated if No Parking signs are posted for the summer, they will remain all year around because lack of emergency access is both summer and winter. Road Supervisor Brownsberger's recommendations to the Board are 1.) Should the District wait to post signs prior to hearing from the residents and added Mr. Archer felt the residents should recommend which side of the road they want posted as "No Parking"; 2.) Survey the right-of-way as Mr. Brownsberger feels the road is not centered in the right-of-way and once that is determined, post the narrow side; 3.) Possibly widen the shoulder to ensure parking is off the road and it will alleviate the fire access concerns. Mr. Brownsberger also discussed the juniper bushes at the corner of Breezy Way and the park access which are blocking site distance and degrading the pavement. Commissioner Humphreys felt a survey was a good place to begin. The rest of the Board agreed adding we could look at widening. Commissioner Tondee asked for the 20-foot park right-of-way is included so we could possibly look at an unloading area. Commissioner Humphreys **moved** to survey the entire road of Breezy Way and identify the 40-foot right of way as well as the 20-foot access to the river so we know exactly what we have there; and for the engineer to bring his findings to the September 20 Board meeting. Commissioner Tondee seconded. **Motion carried** unanimously. Commissioner Tondee addressed the audience that the reason for the survey is to address the parking issues brought in front of the Board and he will look at a decision to clear right-of-way to add more asphalt on one side with no parking on the other side of the road. Kathy Keim asked to address the Board regarding some items that were discussed. Ms. Keim requested to question the Board but continued to detail the formation of a homeowner's association and present a group decision. She stated sixteen neighbors met earlier in the week and they do not want to form a homeowner's association and they do not want "No Parking" signs posted along the roadway. Attorney Susan Weeks interjected that Ms. Keim is attempting to submit testimony and can only submit these items in writing for the Board's packet for their review prior to the meeting. Chairman Werner stated this item will be discussed on September 20 and Ms. Keim is welcome to submit something in writing for that meeting. *[8/16/17 Brd Mtg]*

### PUBLIC HEARING - Fiscal Year 2017 2018 Budget

Chairman Werner noted the District elected to not take an increase for taxes, this being the third year without an increase and then opened the hearing for public comment. No one requested to comment, and Chairman Werner closed the public hearing and discussion to the Board. Commissioner Humphreys **moved** to accept the budget as presented by staff to the Board as the District's guideline for fiscal year 2017-2018 with the capabilities to add amendments as needed to take care of additional business that may come up during the year. Commissioner Tondee seconded. **Motion carried** unanimously. *[8/16/17 Brd Mtg]*

## CURRENT BUSINESS

### Special Event Application, Run with the Sun Veteran Charity Benefit /Cruisers

Justin Veo requested to have Ante Road shut down on September 2 from 10:00 am to 7:00 pm. It will be very similar to previous events. The location will be from Seltice to Nashville North's west end. Commissioner Humphreys felt that with the concrete barricades in Nashville North's parking

lot, that room will not be sufficient for two vehicles, emergency vehicles, or larger equipment to manipulate. He added traffic control was not available the full time last year. After some discussion, it was determined that two barriers would be moved. Commissioner Tondee **moved** to approve the Special Event permit on September 2 from 10:00 am to 8:00 pm with additional requirements to remove two concrete barriers that are closest to the west fence of Nashville North, to add candlestick cones, and to ensure traffic control flaggers are present at Seltice and Ante Way the entire duration of the closure. Commissioner Humphreys seconded. **Motion carried** unanimously. [8/16/17 Brd Mtg]

#### Regence Renewal, Kevin Best & Rich Dickman

Kevin Best was present from Gallagher to formally present the medical insurance plan which has raised 11.1% for the upcoming year and explained a couple other options, detailing differences. Mr. Best also informed the Board of incentive program offered by Regence/BlueShield, the Board for more information which provides a \$100 gift card to each employee who meets the requirements. Commissioner Tondee asked about networks and if they are narrowing to which Mr. Best stated this plan has not done that; others have lessened their networks. Rich Dickman explained a change in the VEBA in which a beneficiary can now be named. Commissioner Humphreys will be very similar to previous events. The location will be from Seltice to Nashville North's west end. Commissioner Humphreys felt that with the concrete barricades in Nashville North's parking lot, that room will not be sufficient for two vehicles, emergency vehicles, or larger equipment to manipulate. He added traffic control was not available the full time last year. After some discussion, it was determined that two barriers would be moved. Commissioner Tondee **moved** to approve the Special Event permit on September 2 from 10:00 am to 8:00 pm with additional requirements to remove two concrete barriers that are closest to the west fence of Nashville North, to add candlestick cones, and to ensure traffic control flaggers are present at Seltice and Ante Way the entire duration of the closure. Commissioner Humphreys moved to accept the proposal of renewal for Regence/Blue Shield, Alternate 1, Platinum 500. Commissioner Tondee seconded. **Motion carried** unanimously. [8/16/17 Brd Mtg]

#### Big Sky, Gary Nystrom

Mr. Nystrom began by informing the Board that the chip seal on Big Sky looked nice. He then voiced his disappointment of the 4:30 a.m. beginning hour the work was performed. Chairman Werner felt that the District would not allow a contractor to do that type of work at that time so we should not either. The District will look at the scheduling for future activities of this nature. Mr. Nystrom added other concerns regarding plowing, the size of rock in the chip seals, when the sweeping is being done during the chip seal process, the type of sweeper to use, and informing residents what time the crew will be on the street working. The Board informed this is the only complaint received from any residents during the chip seal season. Mr. Nystrom suggested the District wait longer (days) to sweep after a seal. Road Supervisor Brownsberger stated the timely manner of sweeping is necessary, otherwise the seal will 'self-destruct'; he added the early morning hours were to avoid heavier traffic. Regarding Mr. Nystrom's request to remove some flashing lights from the sweeper, Mr. Brownsberger adamantly disagreed as one sweeper/operator has been hit three times in just about as many years. The Board thanked Mr. Nystrom for stating his concerns; the time of operations will be improved. [8/16/17 Brd Mtg]

#### Seltice Way Revitalization Invoice #2

The City of Coeur d'Alene has submitted Invoice #2 for this project. Commissioner Tondee **moved** to approve the Seltice Way Revitalization Project invoice #2 in the amount of \$7,153.50. Commissioner Humphreys seconded. **Motion carried** unanimously. [8/16/17 Brd Mtg]

#### W Riverview Dr (Skalan Creek), Invoice #19

LHTAC submitted this invoice payable to Welch Comer Engineers. Commissioner Tondee **moved** to approve the W. Riverview Skalan Creek invoice #19 in the amount of \$1,153.51. Commissioner Humphreys seconded. **Motion carried** unanimously. [8/16/17 Brd Mtg]

#### Resolution 2017-03, Commissioner Compensation and Reimbursement

Commissioner Tondee asked for clarification on the resolution that mileage is paid for travel to

meetings and not paid when, for example, a Board member is driving home from the store and wants to go look at something. The other Board members stated mileage will be paid for meetings, but not other activities unless previously approved by the Board. Attorney Susan Weeks offered verbiage to be inserted for clarification. Commissioner Tondee then asked about the cell phone stipend and if accepted, would your personal phone calls, texts, etc. be subject to public records request. Attorney Weeks stated there are different opinions on this, however she feels it is only work related items. Commissioner Humphreys **moved** to accept Resolution 2017-03 with the additional verbiage that our legal staff has directed the Road Supervisor to insert into the document; and, bring it back to the next meeting for final approval. Commissioner Tondee seconded. **Motion carried unanimously.** [8/16/17 Brd Mtg]

#### Road Development Agreement & Notice of Lien, Lawrence Estates

Lawrence's have signed the documents. Commissioner Humphreys **moved** to allow the Chairman to sign the documents on Lawrence Estates. Commissioner Tondee seconded. **Motion carried** unanimously. [8/16/17 Brd Mtg]

#### Brautigam (Lamb) Purchase Documents

This item was removed. The motion to approve was made at the previous meeting.

#### Riverview Guardrail Project, Invoice #2

LHTAC submitted this invoice payable to Ruen Yeager and Associates. Commissioner Humphreys **moved** to pay Invoice #2 in the amount of \$13,060.29. Commissioner Tondee seconded. **Motion carried** unanimously. [8/16/17 Brd Mtg]

#### CORRESPONDENCE

Persi – A letter providing updates on Persi including a possible increase and an upcoming meeting with the director in the Coeur d'Alene area. [8/16/17 Brd Mtg]

Proposed URD, City of Post Falls – A possible new Urban Renewal District at the City Center is noticed. [8/16/17 Brd Mtg]

LHTAC Workshop – A funding workshop will be held Wednesday, October 25 from 8:00 am to 11:00 am at the Idaho Department of Labor in Post Falls. Chairman Werner and Road Supervisor Brownsberger have committed; so noted. [8/16/17 Brd Mtg]

#### 8.1 LEGAL

Road Dedications on Plats – Ms. Weeks informed the Board that the County has been accepting plats that we are not accepting roads and the engineers are dedicating plat roads to the public to be privately maintained and accepted by the Highway District in the future. Then there will be some right-of-way that is being dedicated to the Highway District so we need to be careful on the plat acceptance on the computer and in our review letters. She is having lots of attorneys who are working with those plats who are now contacting the Highway Districts wanting to now begin maintaining the road that were dedicated to the public. She has alerted Pat Braden that you cannot have a private/public road for future acceptance. This has become the big loop hold of late.

Liesenfeld – The expert appraiser has asked the court date to be set in the March to April timeframe. Chairman Werner stated, "Sooner would be better" and Ms. Week's agreed but she is worried about him not making the court date if scheduled earlier. [8/16/17 Brd Mtg]

Brautigam Parcel – Ms. Weeks discussed the property taxes are due. She contacted the Treasurer's Office to get a payoff but the Treasurer was out of town and will take care of it with the buyer. Ms. Weeks added the contract allows that the county can collect those after the closing. [8/16/17 Brd Mtg]

Millview Lane – Chairman Werner and Ms. Weeks met to review changes for a new road development agreement. The District accepted that the improvements can be done by phases and that we sign building permits and attach the agreement. We don't have legal descriptions for

the additional right-of-way they are deeding to the District. [8/16/17 Brd Mtg]

### ROAD SUPERVISOR

Foothill Drive Speed Study – The speed on Foothill Drive was set at 35 MPH many years ago. The Road Supervisor and Engineer reviewed it and feel it needs to be lowered. Commissioner Humphreys **moved** to change to the engineer's design speed of 25 MPH and remove the 35 MPH sign. Commissioner Tondee seconded. **Motion carried** unanimously. [8/16/17 Brd Mtg]

Frontgate Ct Drainage Issue – This issue is in Waterford Estates. A culvert drains water down Frontgate and has caused quite a bit of damage. To answer Commissioner Tondee's question as to why we would fix this issue when it's a private road, Attorney Weeks explained that due to extraordinary weather this year, and the swales installed by the developer of Waterford Estates were inadequate to address this runoff from both the public road and the private easements within the subdivision would thereby remediate the unanticipated damage. Commissioner Humphreys **moved** to sign the document and have the Road Supervisor take it to the property owners for their signature. Commissioner Tondee seconded. **Motion carried** unanimously. [8/16/17 Brd Mtg]

Spokane St Bridge Cathodic Inspection – Mr. Brownsberger reported HDR Engineer's findings after their review of the cathodic protection equipment and workings. They felt it was a good system but was getting old and will need replacement in the future. They were also concerned that fencing was not installed around the rectifier. Also received from Corrosion Solutions was a quote for the annual inspection. The Road Supervisor recommended accepting the quote to keep consistency with Corrosion Solutions on the annual inspection. Commissioner Humphreys **moved** to employ Corrosion Solutions in the amount of \$2,310 to make sure the cathodic protection is working properly. Commissioner Tondee seconded. **Motion carried** unanimously. [8/16/17 Brd Mtg]

### Updates/Concerns

UPRRXing Removal – ITD has asked for a letter of support for the removal of the railroad crossing on SH41 and on Hayden. This project is several years out. Commissioner Humphreys **moved** that the Chairman sign the letter to ITD so they can proceed. Commissioner Tondee seconded. **Motion carried** unanimously. [8/16/17 Brd Mtg]

Seltice Way Revitalization Project – The traffic is ready to switch for the westbound lanes to the eastbound lanes. Matt Gillis of Welch Comer spoke with the Road Supervisor about possible problems with the Seltice/Huetter signal. Having a 2017 completion was discussed. [8/16/17 Brd Mtg]

Crew – The fog seals are nearly complete. Freddi Road is ready to turn over to the developer after the District has completed its portion of the work. Developers of the Wild Ridge project believe they can complete paving this year. Either way, the road will be turned over to them and they are responsible for maintenance. [8/16/17 Brd Mtg]

Chase / Prairie Roundabout – Bidding now or later were discussed regarding this project. It will be put on the next agenda for a decision. [8/16/17 Brd Mtg]

### ENGINEER

Hollister Hills Contracts – Recommends the Board sign as it has already been awarded and asks the Road Supervisor be approved to sign the Notice to Proceed after the preconstruction meeting next week. Commissioner Tondee **moved** to approve the Notice to Proceed and authorizes Road Supervisor Kelly Brownsberger to sign it once the date is established at the pre-con meeting. Commissioner Humphreys seconded. **Motion carried** unanimously. [8/16/17 Brd Mtg]

### Updates/concerns

Riverview Guardrail Project – Engineer Darius Ruen reports he has the guardrail plans finalized but wants Road Supervisor Brownsberger to review them prior to LHTAC. [8/16/17 Brd Mtg]



### OFFICE

Convention attendance – District Clerk Walson asked for an update on all who plan to attend the convention so she can register them. [8/16/17 Brd Mtg]

Persi Training – Persi classes will be held Friday, September 15, 2:00 p.m. at the Hampton Inn Hotel, Hayden. [8/16/17 Brd Mtg]

Kootenai County Commissioners Quarterly Meetings – Ms. Walson provided an email from the secretary of the Board of Commissions, Kootenai County. They have suspended scheduled quarterly meetings with the highway districts. The Districts can request a meeting at any time we have concerns or questions. [8/16/17 Brd Mtg]

A Profit and Loss report was provided. [8/16/17 Brd Mtg]

### COMMISSIONERS

Chairman Werner stated he will be gone for the September 6 meeting as he will be leaving for an LHTAC meeting in Boise. [8/16/17 Brd Mtg]

Commissioner Humphreys thanked staff for the budget report and the work that went into it. [8/16/17 Brd Mtg]

### ADJOURNMENT

With no further business, the meeting was adjourned at 8:05 pm.

ORIGINAL SIGNED AND DATED 9/6/2017

Submitted by:  
Shirley Walson, District Clerk