

POST FALLS HIGHWAY DISTRICT

SEPTEMBER 2022 MINUTES

Regular Meeting – September 7, 2022, 6:00 P.M., 5629 E. Sellice Way, Post Falls, ID 83854

Chairman Tyler called the meeting to order at 6:00 P.M. Present were Commissioners Jeff Tyler, Lynn Humphreys, and David Russell; Director Michael Lenz, District Clerk Beth Rheinschmidt, Administrative Assistant Jonie Anderson, Deputy Clerk Helen Furbee, Ruen-Yeager Engineer Laura Winter, Susan Weeks PA, Commissioner Russell led in the pledge of Allegiance.

CONFLICTS OR CHANGES

No conflicts or changes to the Agenda.

APPROVAL OF AGENDA

Commissioner Humphreys **moved** to accept the agenda as presented. Commissioner Russel seconded. **Motion carried.** [9/7/2022 Board Mtg]

CONSENT AGENDA

Commissioner Humphreys **moved** to accept the consent agenda as presented. Commissioner Russell seconded. **Motion carried.** [9/7/2022 Board Mtg]

PUBLIC COMMENTS

No Public Comments

PUBLIC HEARING

Park Street Abandonment Hearing Continuation: Director Lenz recapped the original staff report versus the updated staff report, to the Board, with corrections. Commissioner Humphreys offered that having the new figures the Board would be amiss if they didn't collect some sort of value if it is decided to abandon the parcel in question. Commissioner Tyler invited the Symons family to address the Board first. Tim Symons stood and stated the fence line was on his property when it was surveyed was 70 feet on his side and has been paying property taxes on it and his intent was to get his property back, he applied for the abandonment to acquire the property. There was discussion about a fire that may have happened years ago and Mr. Symons questioned what the land underneath might be like. Loren Rohrbach was invited to speak to the Board. Mr. Rohrbach objects to the abandonment but added that if it is abandoned it should go back to the property it came from. Mr. Rohrbach also stated if it is abandoned it would land lock some of his parcels. He ended by stating if the Board decides to sell, he should have first right of refusal to the property if abandoned. Commissioner Tyler began to recap the Board's assessment of this abandonment. Susan Weeks asked, as a point of order, if public comments were done and if the public hearing was closed. Commissioner Tyler asked both parties if they had anything else to add prior to closing the public hearing. Gordon Dobler (for the Symons Family) stated that the property in question did not come from Mr. Rohrbach's property and that they have paid the money and have done all the research and it doesn't make sense to give it all to Mr. Rohrbach. Mr. Rohrbach then added more information on his property line. Mr. Symons asked to point out a few details on the map of the area to the Board stating that the abandonment would give him access to his other property. Commissioner Tyler asked if anyone else had testimony to add. Hearing none, Commissioner Tyler closed the public hearing for the Park Street Abandonment.

Commissioner Tyler reiterated that the Board was hoping the two parties would get together and come to the Board with a proposal. Commissioner Tyler asked the gentlemen if they had gotten together. Susan Weeks reminded the Commissioners that they cannot solicit testimony unless he reopens the public hearing. Commissioner Tyler asked the other two Commissioners if they have thoughts. Commissioner Russell asked Director Lenz to point out the right-of-way and property lines. Director Lenz showed where Mr. Symons could access his land. Director Russell feels it is too

complicated to make a just decision with all the new evidence and he would like more information. Commissioner Humphreys asked for clarification of the right-of-way and boundaries and where the fence is. Director Lenz showed the Board the area in question. Commissioner Humphreys gave the Board an example of how this matter was handled by boards in the past. Commissioner Russell asked if the Board could leave this abandonment as it is. Susan Weeks reminded the Board that the Board's first question that needs to be answered is, "Does this abandonment leave any legal parcel landlocked?" Susan Weeks went on to explain to the Board, which properties on the map are "legal parcels." Commissioner Tyler stated he believes this can be resolved tonight. "Splitting the baby" is an idea he likes, stating the Board has an opportunity to put money into the budget account. Commissioner Humphreys reminded the Chairman that the issue at hand is determining if this abandonment would leave any legal parcels land locked as Attorney Susan Weeks pointed out. Commissioner Tyler suggested offering property to both interested parties and have a contract between them. Susan Weeks cited Idaho Law 40-203 – Abandonment and Vacation of County and Highway District System Highways or Public Rights-of-Way. Commissioner Humphreys stated that based on the information provided by legal he would be in a position to make a motion that we cannot abandon this public right-of-way because it would leave legal parcels land locked. Commissioner Russell would also add that in addition to the statutory questions he wonders if this property should be abandoned. Commissioner Russell stated he thinks this property may be useful in the future if ever this area was developed and he would second a motion to deny this request and to end the matter. Commissioner Tyler's last thoughts would be if the two parties could get together and resolve the issues, they could bring it back to the Board, at a future time. Commissioner Tyler stated that there is a motion to deny request and a second. Commissioner Humphreys **moved to** deny the request for abandonment. Commissioner Russell seconded. **Motion carried.** Susan Weeks made an observation that for the testimony that was heard that the right-of-way that runs east/west is identified as Riverside Ave and intersects into the Symons property to the East. If there is a fence blocking that anyone can get with the Director of the Highway District and ask about encroachment [9/7/2022 Board Mtg]

Budget Hearing: Commissioner Tyler asked who would be starting. District Clerk Rheinschmidt volunteered to speak regarding the budget stating that they have had a few workshops and have revised the budget several times. District Clerk Rheinschmidt gave a report of equipment needed for facility and crew due to aging equipment currently I use along with providing the Board financial numbers that the District would like to reserve for future levying and reminding the Board that the District has not taken our allowed growth budget or our new construction along with two URD closings... all of which would be reserved and not levied to tax payers. Commissioner Tyler stated that last year the Board requested a 1% cut for property taxes and we were able to find the money to do that and he was asked that the 1% cut be brought again this year. Commissioner Tyler read an article from the paper by Governor Little. District Clerk Rheinschmidt cautioned the Board about continually taking a 1% cut stating it could strap us in future years. Commissioner Tyler stated his contention is that it is a small amount and that a lot of people are upset with growth and upset with property taxes and he is in support of a 1% cut. Commissioner Russell applauded Commissioner Tyler and he looks at the decline in inflation and with the growth we have had and he supports Commissioner Tyler in a 1% cut. Commissioner Humphreys asked for a point of order as this is a public hearing and the Board should not begin deliberations before opening the public hearing. Commissioner Tyler's asked if anyone in the meeting or on line wanted to speak to the public hearing. Jonie asked the Board how much 1% would save on property taxes. Commissioner Tyler stated it would not be much. District Clerk Rheinschmidt clarified the amount stating it would be \$1.06 on a property value of \$500, 000.00. Commissioner Tyler closed the public hearing. Director Lenz asked that the meeting be opened back up so that Jonie could state her name and address. (Jonie Anderson 12260 N Diamond Drive). With no further testimony, Commissioner Tyler closed the public hearing. Commissioner Humphreys reiterated the long-term effects that will happen with continually taking cuts. Commissioner Russell sympathizes with Commissioner Humphreys but has seen it in business that sometimes when times are good, good investors can squeeze dividends out of a firm and the business is stronger. Commissioner Humphreys reminded the Board that they are

not a private sector business they are a government entity. Commissioner Tyler again stated that it is such a small amount and that they can offer relief and show the people that government doesn't always grow and it is possible to reduce its size. Commissioner Tyler thanked the District for doing a great job. Commissioner Russell asked for verbiage on making a motion. Commissioner Russell **Moved to** instruct staff to reduce the ad valorem part of our budget by 1% and to add that 1% to future funds to be reserved for future levying. Commissioner Tyler seconded. **Motion carried.** [9/7/2022 Board Mtg]

Commissioner Russell **Moved to** withdraw his prior Motion. Commissioner Tyler seconded. **Motion carried** [9/7/2022 Board Mtg] Commissioner Russell **Moved to** reduce the ad valorem by 1% and to add that 1% reduction to funds that will be the reserved for the forgone that will be used for future levying and to authorize the Board to execute the Resolution 2022-02, the Amended Budget and the Amended L2 Recording Sheets when staff completes them. Commissioner Tyler seconded. **Motion carried.** [9/7/2022 Board Mtg]

OLD BUSINESS

Colee Estates Subdivision: Commissioner Tyler requested this item be brought back to the Board as something didn't seem right to him after the last meeting. Commissioner Tyler stated he went up to the locale of where Colee Estates was to be developed and checked it out. Commissioner Tyler described his drive to the Board and provided photos of the area he took while up there. Director Lenz reread the letter that was sent to the County. Director Lenz invited Connie Kruger to speak to the Board about the revised narrative submitted on behalf of Colee Estates. Connie gave the Board history of Mr. Colee's work and investment into this property. Connie explained that she believed that a section of Freddi Rd was maintained by the PFHD and came to realize that Mr. Colee and his neighbor were maintaining the entire length. Based on the meeting they had with PFHD in June 2021 they believed the PFHD supported this development and were surprised by the comment letter. They reached out to Director Lenz and met with him to go over the letter and a revised narrative was written. Connie explained how the narrative is broken down and reviewed the narrative with the Board. Connie also reviewed the Comment Letter from the Northern Lakes Fire District with the Board. Randy Colee spoke to the Board and explained his thoughts and plans for the development and asked that the Board reconsider their decision with the submission of the updated narrative. Director Lenz commented again that the notes the Post Falls Highway District has from the workshop in 2021 left the District with a different understanding than Connie and Randy left with. Commissioner Russell asked council if she had any knowledge of the Board authorizing anything with this development. Attorney Susan Weeks has no knowledge of the District entering into an agreement with Mr. Colee. Susan commented that she can't remember if the two new Board members were on the Board when the issue came up where an individual(s) had paved one of the PFHD right-of-ways. It was suggested tonight that it be put on the plat that Mr. Colee would maintain the right-of-way. Susan stated a more appropriate way would be, if the Board is entertaining a change to the letter (and this would not go on the plat) that they would have the right to work in the District's right-of-way. Commissioner Russell asked if Mr. Colee currently has a permit to work in the right-of-way. It was determined that there is no permit on record. Mr. Colee responded that he never came in front of the Board for a right-of-way permit but he had multiple conversations with Kelly Brownsberger regarding Freddi Road and Kelly told him it is not a maintained road and to make sure to get guidance from the Fire Marshall which, Mr. Colee did so he could get a building permit. Commissioner Humphreys commented that without having an encroachment (right-of-way) permit Mr. Colee doesn't have permission to work in the right-of-way. Commissioner Russell asked council if the previous Director of Highways had the authority to give verbal permission to Mr. Colee. Susan stated that previous employee was a road supervisor and did not have the ability to go around the District's requirements. Susan added that this is not fatal to what Board is looking at tonight. If the Board wants to comment to Kootenai County that we will allow just that section to be used you can condition that with obtaining a right-of-way permit. Commissioner Russell asked about the means the District has to enforce a road maintenance agreement. Susan stated that the District owns the right-of-way and there are permits needed to do work in the right-of-way but the public has a right to use the right-of-way; the public does not

have the right to maintain or improve the right-of-way. Examples were given on a similar situation where the right-of-way was paved (maintained) without the District's permission. Susan also gave options for the Board regarding Road Development Agreements and plat verbiage. The Commissioners asked about and discussed with council, precedent being set, liability, rights of neighboring property owners/potential buyers, the process for the Director of Highways and the Commissioners responsibility. Council suggested a workshop identifying policy and concerns for moving forward. Commissioner Russell and Humphreys agreed that they do not believe Freddi Road is safe to accommodate the potential added use. Connie Kruger addressed the Board to show them, on the map, the variety of property owners both private and company owned indicating that the likelihood of further development is unlikely. The Board discussed this case as potentially setting precedent pending the final decision and discussed that the Director, engineer and council have offered their recommendations to the Board, for the Board to use, as guidance and this process is paid for by our taxpayers. Mr. Colee recapped the reason he came to the District in the first place. Commissioner Humphreys made a **Motion to** leave the original letter to the County in place. Commissioner Russell seconded. **Motion carried [9/7/2022 Board Mtg]**

CURRENT BUSINESS

Washburn Drainage Easement Agreement. Director Lenz gave the Board information on the need for the easement. Commissioner Humphreys made a **Motion** to authorize Chairman Tyler to sign the Easement Agreement. Commissioner Russell seconded. **Motion carried [9/7/2022 Board Mtg]**

MOU with City of Coeur d'Alene. Director Lenz gave the Board information on the need for the MOU which was reviewed by council. Commissioner Humphreys made a **Motion** to authorize Chairman Tyler's signature on the MOU. Commissioner Russell seconded. **Motion carried [9/7/2022 Board Mtg]**

FY2021 Audit – Management Representation and Draft Financial. District Clerk Rheinschmidt gave the Board information on the audit provided by Scott Hoover and informed the Board that Mr. Hoover would be present at the next Board Meeting. Commissioner Russell **Moved to** authorize Chairman Tyler's signature on the Management Representation Letter. Commissioner Humphreys seconded. **Motion carried [9/7/2022 Board Mtg]**

CORRESPONDENCE

No Correspondence

LEGAL

Attorney Susan Weeks stated, for the public portion of this meeting, we submitted attorney fees memorandum to the arbitrator in the Western Construction Matter and we will have his final award no later the September 28th.

ENGINEERING

Laura Winters with RYA stated they submitted the final design for Beck Road to LHTAC.

DIRECTOR

Bridge Inspection Report for the Spokane Street Bridge came back with no critical findings. The Inspector did come by the office and was very complimentary to the crew and staff.

Seven signs are missing from Carpenter Loop and Milsap. The signs have been replaced.

No Parking signs have been placed on Riverview.

25MPH signs were placed on the North end of Hauser Lake Rd.

Ditches rock-lined on Upriver, hydro-seeding began and will be done tomorrow and striping.

Interviews for Mechanic position will be held next Tuesday.

Director Lenz has Jury Duty beginning next week.

OFFICE

District Clerk Rheinschmidt introduced the District's newly hired Deputy Clerk, Helen Furbee, to the Board

We are still waiting for delivery of the new copier

COMMISSIONERS

Commissioner Humphreys welcomed Helen to the District. Commissioner Tyler asked for an update on Mr. Wallace's (Maverick Ln) public comment from a previous meeting. Director Lenz has tried to contact Mr. Wallace but has been unsuccessful. Commissioner Tyler had a constituent contact him about the light at the intersection of Corbin and McGuire. Director Lenz informed the Commissioner, that intersection is in the City's jurisdiction.

EXECUTIVE SESSION

Commissioner Russell **moved** to enter into Executive Session at 8:20 P.M. pursuant to the provisions of Idaho Code 74-206, Subsection 1 (b), and (f), an executive session is being requested for the purpose to consider personnel topic; and to communicate with legal counsel for the public agency to discuss the legal ramifications for pending litigation. Commissioner Humphreys seconded. The District Clerk called for a roll call vote. Roll call vote: Commissioner Humphreys: aye; Chairman Tyler: aye; Commissioner Russell: aye. **Motion carried.**

EXECUTIVE SESSION MOTIONS

Commissioner Humphreys **Moved** to exit Executive Session at 8:44 P.M. Commissioner Russell seconded. **Motion carried.**

ADJOURNMENT

With no further business, the meeting was adjourned at 8:44 P.M.

Regular Meeting – September 21, 2022 6:00 P.M., 5629 E. Sellice Way, Post Falls, ID 83854

Chairman Tyler called the meeting to order at 6:01 P.M.

Present were:

Commissioners: Jeff Tyler	Lynn Humphreys	David Russell
Director Michael Lenz	District Clerk Beth Rheinschmidt	
Admin. Asst. Jonie Anderson	Deputy Clerk Helen Furbee	

Guests in attendance were:

Laura Winter - Ruen Yeager	Lucien Saurette -Saurette Family Trust	John Bushnell
Summer Bushnell	Kevin Smith – J U B	Scott Hoover – CPA
Melissa Cleveland – Welch Comer	Susan Weeks – James, Vernon & Weeks PA	

Commissioner Humphreys Russell led in the pledge of Allegiance.

CONFLICTS OR CHANGES

No conflicts or changes to the Agenda.

APPROVAL OF AGENDA

Commissioner Humphreys **moved** to accept the agenda as presented. Commissioner Russell seconded. **Motion carried.** [9/21/2022 Board Mtg]

CONSENT AGENDA

Commissioner Humphreys **moved** to accept the consent agenda as presented. Commissioner Russell seconded. **Motion carried.** [9/21/2022 Board Mtg]

PUBLIC COMMENTS

Huetter Road & Hayden Avenue Intersection: Mr. John Bushnell (5006 E. Portside Court, Post Falls) spoke about a safety concern regarding the intersection of Hayden Avenue and Huetter Road. He said this is currently a two way stop (Huetter) intersection. He stated that in heavy traffic, he believes that it is difficult and dangerous to make a left onto Hayden Avenue and as traffic has increased and traffic flow is about 35-50 mph, this is just getting worse. He stated that he is a beta tester of a Tesla self-driving car and that his car can handle very challenging intersections but it "doesn't know what to do with" this particularly dangerous intersection. He said he isn't concerned about his car, but that the car's inability to handle making a left in heavy traffic is indicative of the problem. He said he understands that there is a jurisdiction issue but he believes that there will be accidents/deaths if this intersection isn't addressed; suggesting a four way stop "or ultimately a traffic light." Commissioner Tyler stated that he has had others call about the intersection as well as the Hayden and Meyer intersection and that both of those intersections have been in discussion for quite a while. He then asked if Director Lenz would comment. Director Lenz stated that we have twice partnered with the City of Hayden and applied for grants for that intersection and were unsuccessful, but that the District has it "high on the radar" but has to work in agreement with the other jurisdiction. Mr. Bushnell commented that going from a two way to a four way stop might not be so expensive and easier to get the other jurisdiction to agree on relative to a traffic light and reiterated his feeling that more accidents will occur with the present situation. Director Lenz offered to talk more with Mr. Bushnell after the meeting. Mr. Bushnell thanked everyone for hearing his concern.

Approach: Mr. Lucien Saurette (18178 W. Riverview, Post Falls) stated that they are in the process of completing the subdivision of three properties. This includes paving the first 20 feet of the approach to meet District standards. He said Director Lenz was out to see the property. Mr. Saurette believes that because of the steepness of the driveway (13 – 15% grade) the gravel is going to blind the pavement. He is requesting that the District mitigate the paving aspect of the permit. Director Lenz stated that there was a rule change in 2019 and that he believes his concern is legitimate and although they cannot take any action at this meeting, it should be discussed. Commissioner Humphreys stated that once the District gets the (minor subdivision) review letter that the District could put together what is required. If needed, Mr. Saurette, working with his engineer of the subdivision, can ask the Board at a meeting for a variance which they will review and determine if it is in the best interest of the District to approve the variance request.

Commissioner Tyler asked if there were any other public comments and no further public comments were presented so he closed the public comment period at 6:14 P.M.

OLD BUSINESS: None

CURRENT BUSINESS:

Audit Presentation: Scott Hoover (CPA) went over the 2020-2021 audit, highlighting that (PFHD) management is responsible for the accuracy of the financial statements and internal controls. He said that his responsibility is to perform the audit given the materials presented to him. He said that in his opinion, as stated in his report, the financial statements are in fact fairly presented as far as material respects. He said that he will not go over the financial statements at this time but offered to meet with anyone who has a question or would like to go over the full review. He noted that the District has a good balance sheet, asset and equity position and cash balance. He was asked by Commissioner Tyler about the "values of real estate, is there a date that those are valid as of?" to which he replied that all capital assets including real estate are valued at historic values. He then spoke about the Report on Internal Controls which is required for governmental entities and after briefly outlining the constraints of his audit said that he was pleased to report that he did not find any internal weaknesses or lack of controls which would result in a material deficiency in financial reporting. He complimented Beth (Rheinschmidt, District Clerk) and Director Lenz characterizing it as a "clean audit."

Commissioner Humphreys made a **motion** to authorize the signature of Commissioner Tyler for the engagement letter for the (Scott Hoover, CPA) audit of fiscal year 2022. Commissioner Russell offered to 2nd, **motion carried**. [9/21/2022 Board Mtg]

MS4 Permit Presentation and Acceptance: Melissa Cleveland (Welch Comer & Associates, Inc.; Engineers) explained that they are managing (for PFHD) the MS4 permit from EPA which allows stormwater discharge from roadways into US waterways within urban areas. One of the requirements is to submit by 09/30/22 a monitoring and assessment plan. Because the Spokane River is an impaired waterway, EPA will be requiring more testing and assessment. In the past we have been performing as required annual dry weather screening of all of the culvert outfalls in July and August, testing and looking for evidence of things like septic leakage, pool water contamination or other "weird things" in culverts still discharging at that time. Now we will be required to test in wet weather, four times annually and one of those times must be in September or October. She noted that this is a new rule and that other jurisdictions are learning and trying to determine the intent of the rules as well as developing and implementing their own testing strategies. She contacted the City of Coeur d'Alene and found that they are planning on testing a single location which they believe currently meets the requirement. She said that she discussed this approach with Michael (Director Lenz) and she suggested doing the same (test a single location) to meet the requirement. She was concerned that by performing additional testing, it would create a new "norm" for testing. So for now they plan to test a single location and submit the required paperwork for review, after which they will change if required. She stated that the current testing includes phosphorus but not cadmium, lead or zinc and suggested that they add those three in the first year of this additional testing. She stated that it's difficult to determine what the opening background levels are considering the forest contributes to these levels. They will add testing for those three elements and focus on ones that are the worst for testing. By April 2025 it is required to estimate how much they have reduced the pollutants into the river from the outfalls. What is required by EPA is two pollutant reduction activities between their acceptance of the plan and the close of the permit cycle. The City of Coeur d'Alene has been successfully testing with a new product: a carbon/fiber charged "Bio Char sock" or "waddle" which allows water to flow through it. These are produced locally, inexpensive and easily implemented. She said they plan on testing the outfalls and determine which one has the highest pollutants and concentrate on additional testing of that one outfall. They would also find somewhere along the roadway where there is a settling basin and test it prior to runoff into the river. She stated that this will show EPA that they did one location with the traditional method of testing and a second location with this new methodology ("Bio Char sock" product) and the results. Since testing for PCBs are not required, we do not plan on testing for them at this time. The plan includes monitoring at this point to determine the highest level location. Commissioner Russell asked what if we don't find pollutants to be remediated. There was discussion between Ms. Cleveland and Commissioner Russell after which she said yes, it might be a better plan to test several outflows in year one, then concentrate on one or two problem outflows in year two after looking at the data for their models. Director Lenz pointed out that the EPA is now handing down responsibility to the DEQ and there are currently gray areas and transitioning which make it challenging to get answers. Commissioner Humphreys expressed a concern for the deadline, to which Ms. Cleveland indicated she plans on simplifying the plan and have Director Lenz review it.

After further brief discussion, Commissioner Tyler made a **motion** to accept Welch-Comer's monitoring assessment plan for the MS4 permit contingent upon Director Lenz' approval. Commissioner Humphreys seconded the motion, **motion carried**. [9/21/2022 Board Mtg]

CEC: Director Lenz addressed the Board regarding giving all employees within good standing a 3% raise for fiscal year 2023. Commissioner Humphreys noted that this was already committed to when the budget was approved, but that he would **motion** that the Board be in favor of the raise

already committed to in the budget. The motion was seconded by Commissioner Russell **motion carried.** [9/21/2022 Board Mtg]

CORRESPONDENCE: None

LEGAL: Susan Weeks (James, Vernon & Weeks PA) presented and stated that Western Construction was denied a motion to change the award and stated that a decision is expected from arbitration by the 28th of this month regarding attorney fees.

ENGINEERING: Projects are ongoing, but nothing new per Laura Winter of Ruen-Yeager.

DIRECTOR: Director Lenz referred the Board to the project update sheet. He said the only notable charge is that at the Associated Highway Districts of Kootenai County's October 5th meeting, he will be presenting the addendum for turn lane warrants that were approved last week.

The pickup replacement is in route, expected in two – four weeks.

Striping is almost done: they are using up the yellow paint especially on lower volume roads.

Milsap Loop will use up the remainder. They replaced some culverts on Riverview west of Spokane Street and did overlays there as well.

Today they started working on the drainage issue at Carol Washburn's residence on Hauser Lake Road and should have it finished tomorrow.

ITD's State Hwy 53 & Cloverleaf Road project has resulted in congestion a lot of calls regarding traffic issues. He went out there to meet with ITD's inspectors and tried to help with traffic control management. They made changes and he is not aware of any more calls coming in regarding the intersection although Highway 53 is still backing up.

The next issue is an encroachment issue off of St. Anthony where there is an old shed, vehicle and a camper in our right-of-way. We notified the Sheriff's office this week and the camper and vehicle are now gone. The property owner denied signing for the letter, we will post for the illegal encroachment regarding the shed.

He said he got with Laura (Winter, Ruen Yeager) regarding an emergency temporary fix for a pavement failure on Millview Lane of about 3 ½ feet out at close to the narrowest part of the roadway on a slope. They tried a temporary fix in the past utilizing some old sidewalk concrete chunks to stabilize the roadway underneath but he was concerned when he saw new material pushing out from under the concrete. After contacting Laura who came out and took pictures (presented) she stated it needs an emergency stabilization as there is a vertical drop off by it. Director Lenz stated that Millview Lane was not accepted into our maintenance plan by choice, it is only 16 feet wide and steep. He thinks they have a three – five year inexpensive fix for this issue and will meet again tomorrow.

Ed placed traffic counters on Bedrock Road last week and upon return, it was found there was a problem with the devices/count. The traffic count will have to be done again. Commissioner Humphreys said that from his home he could see a lot of traffic the prior weekend and that they were using an approach to access parking that should not have been utilized. Director Lenz said that there is a vacant lot at Beck and Bedrock being used for parking for the speedway with about four approaches. Commissioner Humphreys gave a brief history stating the parcel is 20 acres and that the owner (Mr. Beck) is in the process of doing a minor subdivision and the original agreement with Mr. Beck was to obtain the right-of-way for paving for three approaches, one per parcel of the subdivision. The speedway has put together an agreement with the owner for parking which is not in agreement with the District. The issue was that when the event was over, vehicles left driving over the bedrock, ditch etc. after cutting through the plastic fence.

We have asked three companies to bid on a new HVAC system for the office building and we are awaiting return of those bids.

The employees attended an annual in house MS4 training this week.

OFFICE: District Clerk Beth Rheinschmidt said that we are still waiting on a new copier. Audit will start on the soon to end fiscal year (FY22) before long. She talked to IAHD for suggestions on a clerk's manual and tracking (Idaho) house billed funds as in her opinion it is not an if, but a when as to when they will have to report back on how the funds were spent. She is now archiving records of how those monies are spent so that it will be readily available for audit or questions. She is also working on budget related items.

EXECUTIVE SESSION: As regular meeting business was concluded, Commissioner Russell **moved** that they go into Executive session (per statute) to discuss legal and personnel issues. All 3 commissioners voted aye, **motion carried** and executive session began at 7:01pm. [9/21/2022 Board Mtg] Commissioner Tyler **motioned** the Executive session end, **motion carried** and Executive session ended at 7:48pm.

ADJOURNMENT

With no further business, the meeting was adjourned at 7:49 P.M.

SEPTEMBER VOUCHERS:

	Num	Name	Amount
Sep 22			
	46134	BETH L RHEINSCHMIDT	\$ 2,418.95
	46135	DARREL L HUMPHREYS	\$ 640.04
	46136	DARREL STEVENS	\$ 2,228.85
	46137	DAVID RUSSELL	\$ 501.52
	46138	EDWARD F. MAEL	\$ 2,144.85
	46139	ERIC PRESTEGAARD	\$ 2,111.98
	46140	HELEN A FURBEE	\$ 454.95
	46141	JAMES B WINES	\$ 2,221.82
	46142	JASON B COFFMAN	\$ 2,367.60
	46143	JEFFREY TYLER	\$ 677.04
	46144	JONIE ANDERSON	\$ 1,665.79
	46145	LARRY P HOWELL, JR	\$ 1,524.72
	46146	LESLIE R LIKES	\$ 2,310.16
	46147	MICHAEL C LENZ	\$ 2,883.76
	46148	MICHAEL J KETCHUM	\$ 2,141.97
	46149	RANDY L NEAL	\$ 2,203.38
	46150	TAYLOR WOOD	\$ 2,142.81
	46151	TRAVIS A HALL	\$ 2,369.39
	46152	TRAVIS S MITLEY	\$ 1,878.46
	46153	TUEKOTA TATE-VANDEVER	\$ 2,177.98
	46154	NEW YORK LIFE	\$ 20.00
	46155	CREDIT UNION	\$ 725.00
	46156	765TECH INC	\$ 185.00
	46157	ABOVE AND BEYOND JANITORIAL INC	\$ 650.00
	46158	ACE HARDWARE	\$ 204.74
	46159	VOIDED PRINTING ERROR REPLACED BY CK #46210	\$ -
	46160	VOIDED PRINTING ERROR REPLACED BY CK #46212	\$ -
	46161	ALLIED WELDERY INC	\$ 275.00
	46162	ALSCO	\$ 488.92
	46163	AMERICAN ON-SITE SERVICES	\$ 323.30
	46164	AMERICAN WEST INDUSTRIES	\$ 191.15
	46165	PRINTING ERROR REPLACED BY CK #46211	\$ -
	46166	AUTONATION INC	\$ 39.46
	46167	BUSINESS RADIO LICENSING	\$ 110.00
	46168	CDA GARBAGE	\$ 161.75
	46169	CDA PRESS	\$ 628.03
	46170	CITY OF POST FALLS.	\$ 190.53
	46171	COLEMAN OIL COMPANY	\$ 2,889.19
	46172	COUNTRY CLEANERS	\$ 187.50
	46173	CULLIGAN	\$ 13.90
	46174	DOBBS PETERBILT - SPOKANE WA	\$ 109.50

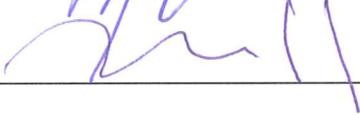
46175	ELJAY OIL COMPANY, INC.	\$	490.24
46176	EVERGREEN ELECTRIC	\$	593.45
46177	FASTENAL	\$	56.18
46178	GCR TIRE CENTERS	\$	1,569.22
46179	GOODYEAR	\$	3,913.22
46180	GORDON TRUCK CENTERS, INC	\$	666.95
46181	H & H EXPRESS	\$	21.13
46182	IDAHO ASPHALT	\$	82,456.89
46183	INTERSTATE CONCRETE	\$	13,785.42
46184	JMT PETROLEUM	\$	7,365.94
46185	JONIE L ANDERSON	\$	32.26
46186	KENWORTH SALES - SPOKANE	\$	229.12
46187	KMPO	\$	2,993.00
46188	KOOTENAI COUNTY SOLID WASTE	\$	139.90
46189	LES SCHWAB	\$	570.02
46190	MIKE WHITE FORD OF CDA	\$	167.39
46191	MOTION AUTO SUPPLY	\$	754.87
46192	NAPA	\$	563.21
46193	NCPERS	\$	304.00
46194	NORCAN PARTS & EAUIPMENT CO.	\$	402.00
46195	NORTHWEST TRAFFIC CONTROL LLC	\$	7,623.00
46196	OMCO	\$	850.05
46197	PACWEST MACHINERY LLC	\$	115.00
46198	RWC GROUP	\$	1,386.46
46199	SCOTT HOOVER, CPA	\$	2,750.00
46200	SIX ROBBLEES	\$	35.36
46201	SMITH POWER PRODUCTS INC	\$	81.98
46202	SPECTRUM BUSINESS	\$	139.99
46203	THORCO INC.	\$	1,885.83
46204	VERIZON WIRELESS	\$	388.86
46205	VSP dba VISION SERVICE PLAN	\$	248.71
46206	WESTERN STATES EQUIPMENT - CAT	\$	365.52
46207	ZIPLY FIBER	\$	300.41
46208	MOTION INDUSTRIES	\$	588.64
46209	SPOKANE HOUSE OF HOSE	\$	473.07
46210	ADS DIESEL PRODUCTS	\$	428.82
46211	ARROW CONSTRUCTION SUPPLY	\$	2,384.82
46212	ADVANCED COMPRESSOR & HOSE, INC.	\$	505.87
46213	BETH L RHEINSCHMIDT	\$	2,172.29
46214	PRINTING ERROR REPLACED BY CK #46230	\$	-
46215	EDWARD F. MAEL	\$	1,933.08
46216	ERIC PRESTEGAARD	\$	2,099.14
46217	HELEN A FURBEE	\$	1,279.31
46218	JAMES B WINES	\$	2,106.46

46219	JASON B COFFMAN	\$	2,117.50
46220	VOIDED PRINTING ERROR REPLACED BY CK #46233	\$	-
46221	LARRY P HOWELL, JR	\$	1,339.93
46222	LESLIE R LIKES	\$	2,086.88
46223	MICHAEL C LENZ	\$	2,901.20
46224	MICHAEL J KETCHUM	\$	1,959.21
46225	RANDY L NEAL	\$	1,973.59
46226	TAYLOR WOOD	\$	1,891.21
46227	TRAVIS A HALL	\$	2,054.81
46228	TRAVIS S MITLEY	\$	1,647.79
46229	TUEKOTA TATE-VANDEVER	\$	1,995.20
46230	DARREL STEVENS	\$	2,101.25
46231	AFLAC	\$	226.22
46232	CREDIT UNION	\$	725.00
46233	JONIE ANDERSON	\$	1,471.60
46234	ADVANCED COMPRESSOR & HOSE, INC.	\$	8,690.22
46235	AVISTA UTILITIES - WWP	\$	2,929.54
46236	CDA PRESS	\$	143.26
46237	EMERALD SERVICES, INC	\$	4,559.51
46238	H & H INC DOCUMENT MANAGEMENT SOLUTIONS	\$	183.72
46239	HRA VEBA TRUST	\$	10,000.00
46240	ICRMP	\$	24,599.00
46241	KEC	\$	705.89
46242	VOIDED PRINTING ERROR REPLACED BY CK #46245	\$	-
46243	VOIDED PRINTING ERROR REPLACED BY CK #46252	\$	-
46244	VOIDED PRINTING ERROR REPLACED BY CK #46261	\$	-
46245	DELTA DENTAL	\$	1,513.40
46246	KOOTENAI COUNTY SOLID WASTE	\$	136.50
46247	LAWSON PRODUCTS	\$	466.67
46248	MOUNTAIN PLATING	\$	831.56
46249	NORTH IDAHO HYDROSEEING, INC	\$	4,600.80
46250	NORTHWEST TRAFFIC CONTROL LLC	\$	1,778.70
46251	PETROLEUM STORAGE	\$	50.00
46252	REGENCE BLUE SHIELD	\$	16,888.88
46253	RODDA PAINT	\$	123.42
46254	ROMAINE ELECTRIC	\$	277.93
46255	RUEN-YEAGER & ASSOC, INC	\$	2,909.38
46256	SIX ROBBLEES	\$	1,194.05
46257	PRINTING ERROR REPLACED BY CK #46263	\$	-
46258	SPECTRUM BUSINESS	\$	139.99
46259	VOIDED CREDIT APPLIED	\$	-
46260	USPS	\$	300.00
46261	VSP dba VISION SERVICE PLAN	\$	301.17
46262	WTB - CREDIT CARD DIV.	\$	713.27

46263	SPECIALTY ROCK PRODUCTS LLC	\$	1,665.86
ACH	PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$	11,987.71
ACH	WASHINGTON TRUST BANK	\$	13,036.86
ACH	WASHINGTON TRUST BANK	\$	11,514.70
ACH	STATE TAX COMMISSION	\$	3,414.00
ACH	PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$	11,648.23
TRNS	TRANSFER TO LGIP - INSURANCE ACCT.	\$	80.93
			<u>353,552.61</u>

Sep
22

APPROVED  _____

ATTEST  _____

DATE _____

Submitted by:
Beth Rheinschmidt, District Clerk