



POST FALLS HIGHWAY DISTRICT BOARD of COMMISSIONERS MEETING AGENDA

February 19, 2025 6:00 PM

LOCATION: 5629 E SELTICE WAY, POST FALLS, ID 83854

Please note that the agenda is subject to change 48-hours prior to meeting.

Meetings are open to the public or you can join in the following format:

BY VIDEO:

1ST MEETING OF THE MONTH: <https://meet.google.com/uic-mhfv-fjr>

2ND MEETING OF THE MONTH: <https://meet.google.com/dxf-jxwi-qev>

BY PHONE:

1ST MEETING OF THE MONTH: (US) 1-845-513-6939 PIN: 301 104 978#

2ND MEETING OF THE MONTH: (US) 1-929-399-7499 PIN: 719 625 817#

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| 1. <u>CALL TO ORDER</u> | |
| 2. <u>PLEDGE OF ALLEGIANCE</u> | |
| 3. <u>CONFLICTS OR CHANGES</u> | ACTION ITEM |
| 4. <u>APPROVAL OF AGENDA</u> | ACTION ITEM |
| 5. <u>CONSENT AGENDA</u> | ACTION ITEM |
| a. Treasurer's Report | |
| b. Vouchers to Date | |
| 6. <u>PUBLIC COMMENTS</u> | |
| <i>This section is reserved for citizens wishing to address the Board regarding a District related issue; comments are limited to three (3) minutes per person. Comments related to public hearings should be held for that public hearing.</i> | |
| 7. <u>OLD BUSINESS:</u> NONE | |
| 8. <u>CURRENT BUSINESS</u> | |
| a. PFHD Fiscal Year 2024 Audited Financial Statements - Draft | ACTION ITEM |
| b. Representation Letter | ACTION ITEM |
| [From the PFHD Board of Commissioners to Scott Hoover, CPA, PLLC] | |
| c. 2025 Management of the MS4 Permit- Short Form of Agreement | ACTION ITEM |
| [Welch Comer & Associates, Inc.] | |
| d. Road Development Agreement – Pohl-Tardiff Subdivision | ACTION ITEM |

ANY PERSON NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THE ABOVE NOTICED MEETING SHOULD CONTACT (208) 765-3717 THREE WORKING DAYS PRIOR TO THE MEETING. PFHD IS TITLE VI COMPLIANT.

- e. Resolution 2025-01 - Surplus Equipment Transfer Resolution
[for transfer of forklift to Worley Highway District] **ACTION ITEM**
 - f. Transfer Agreement Between Post Falls HD & Worley HD
[for transfer of forklift to Worley Highway District] **ACTION ITEM**
 - g. Resolution 2025-02 – Surplus Equipment Resolution
[for sale and transfer of 1991 Entyre Tanker to Mountain Hi Equipment] **ACTION ITEM**
 - h. Medical Dependent Coverage **ACTION ITEM**
 - i. TDS Telecommunications - Service Agreement **ACTION ITEM**
 - j. Policies & Procedures Manual - 4th Addendum
[Overtime Policy] **ACTION ITEM**
 - k. Bureau of Land Management – Notice of Grant Expiration
[Fairmont Lp & Canal St Right-of-Way] **ACTION ITEM**
9. CORRESPONDENCE: **NONE**
10. LEGAL:
11. ENGINEERING UPDATES:
12. DIRECTOR UPDATES:
13. OFFICE UPDATES:
14. COMMISSIONERS:
15. EXECUTIVE SESSION: **ACTION ITEM**
Pursuant to the provisions of Idaho Code 74-206, Subsection 1(b), 1(c) & 1(f) an executive session is being requested for the purpose to discuss a personnel matter, to discuss acquisition of interest in real property not owned by a public agency, and for the purpose to communicate with legal counsel for the public agency to discuss the legal ramifications for pending litigation. A roll call vote is required.
- MOTIONS RESULTING FROM EXECUTIVE SESSION: **ACTION ITEM**
16. ADJOURNMENT