



POST FALLS HIGHWAY DISTRICT
MEETING AGENDA
5629 E SELTICE WAY
POST FALLS, ID 83854

Please note that agenda is subject to change 48-hours prior to meeting.

Meetings are now open to the public or you can join in the following formats:
BY FACEBOOK LIVE [@POSTFALLSHD](https://www.facebook.com/POSTFALLSHD) (COMMENTS ARE RESTRICTED)

JOIN BY VIDEO: <https://meet.google.com/qdv-rrbs-nsc>

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MARCH 3, 2021
WORKSHOP – 4:00 PM

City of Hauser Road Maintenance

EXECUTIVE SESSION MEETING – 4:30 PM

Pursuant to the provisions of Idaho Code 74-206, Subsection 1(b), to consider the evaluation, dismissal or disciplining of an employee or staff member; a roll call vote is required.

BOARD MEETING - 6:00 PM

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. CONFLICTS OR CHANGES – **ACTION ITEM**
4. APPROVAL OF AGENDA – **ACTION ITEM**
5. CONSENT AGENDA – **ACTION ITEM**
 - a. February 2021 Minutes Report
 - b. Vouchers to Date
 - c. Greensferry Crossing Inv #7, \$12,919.80 to HDR Engineering
6. PUBLIC COMMENTS

This section is reserved for citizens wishing to address the Board regarding a District related issue; comments are limited to three (3) minutes per person. Comments related to public hearings should be held for that public hearing.
7. CURRENT BUSINESS
 - a. Wash Bay, Bid Award – **ACTION ITEM**
 - b. Huetter Turn Bay Bid Agreement, Ruen Yeager – **ACTION ITEM**
 - c. MS⁴ Compliant Services, Joint & Individual, Ruen Yeager – **ACTION ITEM**
 - d. Mellick Road Drainage Easement – **ACTION ITEM**
8. CORRESPONDENCE
9. LEGAL
10. ENGINEERING
 - a. Greensferry Bridge Update & Amended Contract – Daniel Baker, HDR

11. DIRECTOR
 - a. General Updates
12. OFFICE
 - a. General Updates
13. COMMISSIONERS
14. ADJOURNMENT



POST FALLS HIGHWAY DISTRICT
MEETING AGENDA
5629 E SELTICE WAY
POST FALLS, ID 83854

MARCH 24, 2021
10:30 AM
SPECIAL MEETING

Resolution 2021-02, Takings, Kootenai County Parcel No. P-0000-027-1000



POST FALLS HIGHWAY DISTRICT
MEETING AGENDA
5629 E SELTICE WAY
POST FALLS, ID 83854

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JOIN BY VIDEO: <https://meet.google.com/qdv-rrbs-nsc>
(US) 1-314-474-2059 PIN: 707 067 834#

MARCH 17, 2021

BOARD MEETING - 6:00 PM

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. CONFLICTS OR CHANGES – **ACTION ITEM**
4. APPROVAL OF AGENDA – **ACTION ITEM**

5. CONSENT AGENDA – **ACTION ITEM**
 - a. March 2021 Minutes
 - b. Vouchers to Date

6. PUBLIC COMMENTS
This section is reserved for citizens wishing to address the Board regarding a District related issue; comments are limited to three (3) minutes per person. Comments related to public hearings should be held for that public hearing.

7. CURRENT BUSINESS
 - a. Cashout payment to City of Post Falls, Bluegrass Development – **ACTION ITEM**
 - b. Resolution #2021-01, Disposal of Surplus Equipment– **ACTION ITEM**
 - c. Partial Release of Easement, Heape property, Rapids Bend Lane – **ACTION ITEM**
 - d. Weed Spraying Agreement - **ACTION ITEM**
 - e. Road Construction & Excavation Relocation Agreement, W. Riverview– **ACTION ITEM**
 - f. Mellick Road Drainage Easements – **ACTION ITEM**
 - g. Wash Bay Contract – **ACTION ITEM**
 - h. ITD Seltice Property

8. CORRESPONDENCE

9. LEGAL

10. ENGINEERING
 - a. Greensferry Bridge Update & Amended Contract – Daniel Baker, HDR
 - b. General Updates, Laura Winter, RYA

11. DIRECTOR
 - a. Summary List – **ACTION ITEM**

- b. Fee Study Review – **ACTION ITEM**
- c. Prairie & Meyer UP Spur Deed – **ACTION ITEM**

12. OFFICE

- a. Treasurer's Report
- b. General Updates

13. COMMISSIONERS

14. EXECUTIVE SESSION – **ACTION ITEM**

Pursuant to the provisions of Idaho Code 74-206, Subsection 1(i), an executive session is being requested for the purpose to discuss a litigation matter with the risk manager and to discuss a claim imminently likely to be filed. A roll call vote is required.

15. ADJOURNMENT

POST FALLS HIGHWAY DISTRICT
MARCH 2021 MINUTES

Workshop – March 3, 2021, 4:00 pm, E. 5629 Seltice Way

Chairman Tondee called the meeting to order at 4:00 P.M. Present were Commissioners Todd Tondee, Lynn Humphreys, and Terry Werner; Director Michael Lenz, District Clerk Shirley Walson; Administrative Assistant Korrei Kruger.

City of Hauser Road Maintenance

Director Michael Lenz began asking to update the maintenance agreement with the City of Hauser and showed the increase of annexation by the City. The roads are very tiny in areas such that a truck was purchased some years ago to be able to plow these roads. The choices are to continue as is; strengthen the rules, or phase out this agreement. Attorney Susan Weeks explained code and spoke of City responsibilities and District responsibilities. Road standards were discussed, budgetary guidance, and project reviews and permitting. Staff will put together more information and bring back to the Board prior to discussing with the City of Hauser. [3/3/2021 Board Mtg]

With no further discussion the Workshop adjourned at 5:44 pm.

Executive Session – March 3, 2021 5:00 pm, E. 5629 Seltice Way

Commissioner Werner **moved** to enter into Executive Session at 5:44 pm pursuant to the provisions of Idaho Code 74-206, Subsection 1(b) for the purpose to discuss employee reviews and a roll call vote is requested. Commissioner Humphreys seconded. **Motion carried** unanimously. Roll call vote: Commissioner Humphreys: aye; Chairman Werner: aye; Commissioner Tondee: aye. The Board exited Executive Session at 6:03 pm taking a short break.

Regular Meeting – March 3, 2021, 6:00 pm, E. 5629 Seltice Way

Chairman Tondee called the meeting to order at 6:07 P.M. Present were Commissioners Todd Tondee, Commissioner Humphreys, and Terry Werner; Director Michael Lenz, District Clerk Shirley Walson; Administrative Assistant Korrei Kruger. Guests were Laura Winter from Ruen Yeager and Daniel Baker for HDR, attending in person and Dale Seagle, Kevin Smith and an unidentified person on Google Meets. Chairman Tondee led in the Pledge of Allegiance.

CONFLICTS; CHANGES TO THE AGENDA; APPROVAL OF AGENDA

Commissioners had no conflicts of interest.

Commissioner Werner **moved** to remove Item 7d, Mellick Road Drainage Easements as the District has not received the signed easements. Commissioner Humphreys seconded. **Motion carried** by unanimously. [3/3/2021 Brd Mtg]

Commissioner Werner **moved** to approve the agenda as presented and to include the previous motion. Commissioner Humphreys seconded. **Motion carried** by unanimously. [3/3/2021 Brd Mtg]

CONSENT AGENDA

Items in the Consent Agenda are the February 2021 Minutes; Vouchers to Date; and payment for the Greensferry Crossing Invoice #7 in the amount of \$12,919.80 payable to HDR Engineering. Commissioner Humphreys **moved** to accept the Consent Agenda as presented. Commissioner Werner seconded. **Motion carried** unanimously. [3/3/2021 Board Mtg]

PUBLIC COMMENTS

No request was made.

CURRENT BUSINESS

Wash Bay Bid

Mark Latham of ML Architects provided the design and bid package to enclose the wash bay at the shop. Four bids were received were as follows:

TML Construction, \$73,619

WM Welch Corp \$60,000

Dardan Enterprises \$76,420

NNAC \$80,400

Commissioner Werner **moved** to award the contract for the Wash Bay to WM Welch Corporation of Post Falls, in the amount of \$60,000. Commission Humphreys seconded. **Motion carried** unanimously. *[3/3/2021 Board Mtg]*

Huetter Turn Bay Bid Agreement

Laura Winter of Ruen Yeager and Associates submitted an agreement in the amount of \$41,250 for the final plan set, contract documents, and utility coordination with a second part of the agreement for bid services, construction staking, inspection, and material testing in the amount of \$65,225. This includes the intersections at Mullan, Poleline, Greta, and Blue Sky. Discussion followed finding the staff had been confused with direction from a previous meeting; the Board also did not agree what was decided, minutes are not clear either due to the layout of the discussion in February. The Board then discussed cost, the timeline of development along Huetter, and the feasibility of completion this year, Commissioner Werner **moved** to table the Huetter turn bays and discuss at budget time. Commission Humphreys seconded. **Motion carried** unanimously. *[3/3/2021 Board Mtg]*

NPDES Permit Compliance 2021

Laura Winter of Ruen Yeager presented two agreements as required by the District's NPDES regulations. One is for the District alone and is not to exceed \$11,500 in one calendar year without prior permission from the Board; the second is a joint permit between Post Falls Highway District, Lakes HD, and Worley HD in the amount of \$9,500. Since the agency is changing that has jurisdiction of these rules, this contract covers Marcy 1, 2021 to December 31, 2021; in 2022, it will cover January 1 through December 31. Discussion followed including the full contract amount was not spent in the previous year and upcoming tests that are required. Commissioner Werner **moved** to for the Chairman to sign joint permit in the amount of \$9,500 and the individual agreement in the amount of \$11,500 not to be exceeded without coming back to the Board. Commissioner Humphreys seconded. **Motion carried** unanimously. *[3/3/2021 Board Mtg]*

ENGINEER

Greensferry Bridge Design, Daniel Baker of HDR Engineering – Mr. Baker presented an Amended Contract for Phase 2 which allows work for the record of survey and placing monuments which will conclude this design project. Mr. Baker reports Phase 1 cost \$217,500 and the conclusion of this work will be \$31,834 bringing Phase 2 to \$239,334. Commissioner Werner **moved** for the Chairman to sign HDR Inc. in the amount of \$31,834.25 to bring the project to a close. Commissioner Humphreys seconded. **Motion carried** unanimously. *[3/3/2021 Board Mtg]*

Beck Road Project Updates – Laura Winter of Ruen Yeager and Associates reporting the supplemental for Beck Road has been paused as we wait for funding on this project. Because 25 approaches will have their grade raised, each approach has to be modeled as an intersection rather than simply an approach; mailbox turnouts will be an additional cost but hopes they will fit within current right-of-way. Potholing was conducted in regards to pipeline depths. *[3/3/2021 Board Mtg]*

DIRECTOR

W. Riverview at St. Dominic's – Director Lenz reports numbers are being crunches and potholing was being done to see how deep excavation can e done without hitting rock and it looks to be 20-foot which is good news. Since we are crushing this year, we should have enough ballast and base which will reduce the cost. The Sisters will take some fill to increase their parking and some will be put in our pit just east of the project. We need to provide a 60-day window for removal of

the storage building and the project is anticipated to begin Jun 6. Tree marking, removal and value was discussed, and an earlier start date were also discussed as well as disruption of normal summer work if our crews are busy with this one. Director Lenz said they will get of that completed but are also focusing on drainage and culvers this spring. *[3/3/2021 Board Mtg]*

City of Post Falls Request for Funds – City Assistant Engineer Rob Palus contacted Director Lenz for reimbursement of the funds submitted to the District in 2006 in the amount of \$87,567.61. It will be on the next agenda for formal action. *[3/3/2021 Board Mtg]*

Greensferry Signal – Mr. Palus also asked if the District would allow the City of Post Falls to take ownership of this signal. After a short discussion, the Board had no objections. *[3/3/2021 Board Mtg]*

Classical Christina Academy – Director Lenz he is asking for the most westerly approach be removed of the three approaches on Prairie Avenue and that another traffic study be done in five years to see if a turn lane is needed. Providing right-of-way was discussed as was the accessing Meyer Road by way of an illegal approach and a future roundabout. Mr. Lenz will speak with the developer. *[3/3/2021 Board Mtg]*

Change of hours – Mr. Lenz notified the Board the District will change over to summer hours a little early on March 15th. With the current weather, it will allow the crew to mobilize equipment and to complete a job easier than with short hours. *[3/3/2021 Board Mtg]*

Trash attenuator trailer has been received. *[3/3/2021 Board Mtg]*

Fee Study – The review memo for the Association of Highway District of Kootenai County has been completed and will be presented at the AHDKC meeting March 11 meeting. *[3/3/2021 Board Mtg]*

T-9 Truck Damage – Director Lenz informed the Board approximately \$11,000 damage was done to this truck specifically naming the deicer system cost of \$6,000 which he has not decided that the District will replace that system as he has other ideas moving forward. District Clerk Walson added ICRMP informed her the insurance claim has been closed and the check is in the mail. *[3/3/2021 Board Mtg]*

OFFICE

No items from the office.

COMMISSIONERS

Commissioner Werner announced he will be in Boise March 11 and 12 at an LHTAC meeting. He spoke of the *Day at the Capitol* explaining among other things a proposed \$0.03 sales tax increase for transportation but the Governor has a different plan of \$0.04 gas tax and added there is still \$47million in the State's surplus that needs to be distributed. There was also a lot of tax of property tax relief. *[3/3/2021 Board Mtg]*

With no further business, Chairman Tondee adjourned the meeting at 7:39 PM.

Regular Meeting – March 17, 2021, 6:00 pm, E. 5629 Seltice Way

Chairman Tondee called the meeting to order at 6:00 P.M. Present were Commissioners Todd Tondee, Terry Werner, and Lynn Humphreys; Director Michael Lenz, District Clerk Shirley Walson; Administrative Assistant Korrei Kruger, and Ruen Yeager Engineer Laura Winter. A guest attending was Scott Rohlston. Chairman Tondee led in the Pledge of Allegiance.

CONFLICTS OR CHANGES

No conflicts were stated and no request for agenda changes.

Commissioner Humphreys **moved** to approve the agenda as presented. Commission Wener seconded. **Motion carried** unanimously. [3/17/2021 Board Mtg]

CONSENT AGENDA

Items on the Agenda include the March 2021 Minutes and Vouchers to Date. Commissioner Humphreys **moved** to accept the Consent Agenda as presented. Commission Werner seconded. **Motion carried** unanimously. [3/17/2021 Board Mtg]

PUBLIC COMMENTS

Scott Rahlston presented a letter requesting an abandonment for frontage to his property on Agate Road. He's not sure how to go about the process and cited motorcycles riding through. He was directed to work with staff to begin the process. [3/17/2021 Board Mtg]

CURRENT BUSINESS

Cash out payment to City of Post Falls, Bluegrass Development

The City of Post Falls is getting ready to do improvements on Prairie Avenue in an area where the Bluegrass Development was required in 2006 to submit payment of \$87,567.61 to be held in an account by the Highway District for improvements to Prairie. Since that time, the City has annexed this portion of Prairie and have asked the District to honor the agreement and release these funds. After some discussion, the Board did not want to pay it back prematurely and asked the Director to contact the City stating the District will submit payment once construction has begun. [3/17/2021 Board Mtg]

Resolution #2021-01, Disposal of Surplus Equipment

Including a dump truck (T-16) and a pickup (P-1) valued over \$10,000 and miscellaneous items under \$10,000, Commissioner Werner **moved** to approve Resolution 2021-01 for Declaration of Surplus Equipment. Commission Humphreys seconded. **Motion carried** unanimously. [3/17/2021 Board Mtg]

Partial Release of Easement, Heape property, Rapids Bend Lane

Director Lenz reminded the Board of the December 2019 discovery of a road easement that created a 'blanket' easement on a parcel vested in the name of Heape on Rapids Bend. Attorney Susan Weeks created the easement to clean up the legal description. Commissioner Werner moved to authorize the Chairman to sign the partial release of easement. Commission Humphreys seconded. **Motion carried** unanimously. [3/17/2021 Board Mtg]

Weed Spraying Agreement

Director Lenz noted this year's costs are the same as last year at \$39/acre and \$90/hour for application with Panhandle Spray Service. Commissioner Humphreys asked for confirmation that the agreement allows for application in the pits with Director Lenz stating that is why it's written to apply by the hour. Commissioner Humphreys **moved** to accept the weed spray agreement for 2021 with Panhandle Spray Service. Commission Werner seconded. **Motion carried** unanimously. [3/17/2021 Board Mtg]

Road Construction & Excavation Relocation Agreement, W. Riverview

Director Lenz stated this is the agreement for the road work located at St. Dominic's school and to straighten a curve. Commissioner Humphreys **moved** to accept the Road Construction and Excavation and Materials Relocation Agreement as presented. Commission Werner seconded. **Motion carried** unanimously. [3/17/2021 Board Mtg]

Mellick Road Drainage Easements

This easement allows for drainage and a culvert. There is one easement for each side of the road; Grantors are Benjamin F. Schooley V and Sarah I. Schooley and one for Kevin D. Johnson. Provided by the developer, Schooleys was signed by he had not yet obtained Johnson's signature. Commissioner Humphreys **moved** to accept Schooley's completed agreement for the Chairman's signature and table the Johnson's agreement until such time the signature is

obtained. Commission Werner seconded. **Motion carried** unanimously. [3/17/2021 Board Mtg]

Wash Bay Contract –

Director Lenz reminded the Board the low bid was \$60,000 with WM Welch and ready to begin construction as soon as the agreement is signed; completion date must be by August 21, 2021. Chairman Werner **moved** to authorize the Chairman to sign wash bay construction agreement with the WM Welch Corporation. Commission Werner seconded. **Motion carried** unanimously. [3/17/2021 Board Mtg]

ITD Seltice Property -

Director Lenz reports the deed was received from ITD on March 12, he signed the agreement and it was recorded the same day. Commissioner Humphreys asked about the acreage with Mr. Lenz stating it is 8.6 acres total. [3/17/2021 Board Mtg]

CORRESPONDENCE

No correspondence.

LEGAL

No legal report.

ENGINEERING

Greensferry Bridge Update & Amended Contract

Director Lenz reports he spoke with the engineer earlier who informed him he did not have any updates. [3/17/2021 Board Mtg]

General Updates, Laura Winter, RYA

W. Riverview at St. Dominics – Engineer Laura Winter reports they hammered out an agreement with Roman Logging; Mr. Lenz will go over the agreement. [3/17/2021 Board Mtg]

DIRECTOR

Summary List – Includes Beck Pit easement; State Insurance Fund training; the Aldrich approach on Tamalarch Lane; Millview Lane centerline; Honeysuckle Park agreement; Prairie/Meyer spurline; Pleasant View and SH53 Interchange; ITD property on Seltice; and the Idaho Road Gate. Chairman Tondee stated he appreciates this list to keep the Board informed and continued to ask about the Seltice Bus Shelter funding and project. The County is still waiting for funding from ITD. Commissioner Humphreys asked if the Beck Pit Easement would be recorded and would it be a permanent easement; an affirmative answer was provided. [3/17/2021 Board Mtg]

AHDKC Update and Fee Study Review – The Board was informed of the new chairs for the Association, Diane Fountain, Chairman; Kevin Howard, Vice-Chairman, and Rosie Ham will continue as Secretary. The Fee Study produced results of suggestions to keep the Districts in line with other entities including increase 'fee in lieu of' fess, adopt impact fees, or increasing fees. Chairman Tondee expressed his disappointment this study only providing suggestions rather than suggesting fee amounts and felt there was a lack of communication. After further discussion, the Board will review the 2019 draft fee schedule. [3/17/2021 Board Mtg]

Prairie & Meyer UP Spur Deed – ITD is waiting for the track to get cut in their section at which time they will release the ownership to each party, possibly next week. Mr. Lenz noted the switch at the propane business on Meyer failed to be addressed in the agreement but UPRR would like to get it back due to its high value. Mr. Lenz assured ITD's D-1 Bill Roberson we will work with them. [3/17/2021 Board Mtg]

Beck Road Fence – The Director pointed our fencing on Bill Krick's property (far north end of Beck) had fencing installed next to our old right-of-way line explaining dedication of additional right-of-way. Mr. Lenz spoke with Mr. Krick informing him the fence was in our new right-of-way

and the following day the fence had been removed. Commissioner Humphreys informed the engineer another mailbox will be added to Beck Road impacting the Beck Road costs. [3/17/2021 Board Mtg]

Prairie and Beck Row Purchasing – Also in this location, Director Lenz spoke with the property owner about requiring right-of-way so we can change the corner to a better curve. The property owner is willing to look at a trade however Commissioner Humphreys warned the railroad's right-of-way is 400-feet and Director Lenz should check on the possibility of this being allowed. RYA's Laura Winter will do a conceptual drawing. [3/17/2021 Board Mtg]

Poleline and Pleasant View – Don Beck contacted the District to ask for three commercial approaches on the roadway that will be built along with the Bighorn Phase 3 project. Design engineer for the Bighorn project was contacted to coordinate this approach must be 330-feet from the intersection. [3/17/2021 Board Mtg]

Rock Crushing – A pre-construction meeting was held March 16 with equipment moving in to Beck Pit and work begins March 18. Mr. Lenz also notified Scott Suhr of the work, hours, etc. [3/17/2021 Board Mtg]

Greensferry and Prairie Signal – The heads were replaced on March 15 due to a manufacturer issue. Because of the LED lights, the minimal wattage triggers flash mode between the yellow and red phases. Replacing the heads were expected to fix this problem, but the light was in flash mode again prior to this meeting. Thoreco has been working hard to resolve this issue. [3/17/2021 Board Mtg]

Huetter Approach for City of Coeur d'Alene – Director Lenz met with the City who has reworked the design for the approach, well site access and parking area for the pathway. The City presented the new design for the Board's review explaining flexible ballards will be temporarily installed to create a porkchop at the intersection. When the District adds turn lanes, the right-of-way will be moved to the east and the City will add the permanent porkchop to create right-in, right-out access. Discussion followed on KMPO's Huetter byway plan and the City's possible pathway plan with the release of the railroad. [3/17/2021 Board Mtg]

Riverview at St. Dominic's project – Going back to the Roman Logging bid, the amount came in at \$11,434.25 which includes tree removal, flaggers, signs, stump removal, and disposal of stumps. The District's estimate for stumps alone was \$6,000 so this would be a favorable alternative. Commissioner Humphreys clarified Roman is keeping the logs. Work can start next week once the Director receives and signs the agreement and insurance is in hand. [3/17/2021 Board Mtg]

Crew Update – Director Lenz and staff is working on the summer work plan. He explained that some roads due for chip seals has rotted culverts so that type of work may be done this summer and hold off on some chip seals. To date, the crew is brooming, brushing, locating and flushing culverts. [3/17/2021 Board Mtg]

OFFICE

Treasurer's Report – District Clerk Shirley Walson presented Profit and Loss statement explaining it has had categories broke down into subcategories, one of Director Lenz's requests when he first started. At 50% of our budget year, we are in line quite well. [3/17/2021 Board Mtg]

Idaho Road Gate Issue – Jeff Conway call again regarding the gate hoping the Board will issue a letter to a neighbor that if he wants it moved, for him to do it at his own expense. Commissioner Werner declines at this time to provide an opinion and the Board continues to stay out of this neighborhood issue. Ms. Walson stated she spoke with Susan Week who may have code information. If there is any further discussion, they can come before the Board. [3/17/2021 Board Mtg]

COMMISSIONERS

Commissioner Werner provided an update on legislative proposals. He spoke with our local representative who stated he would like to get a bill passed to allow highway districts to have impact fee authority which he believes will alleviate the property tax burden. Regarding sales tax, 70/30 split is being proposed with Commissioner Werner felt he wouldn't be interested in anything less than 60/40. He added a lot of bills are going and coming probably more so than any other year he's seen. Regarding LHTAC, he notified the Board Director Jeff Miles is retiring on May 1 and Laila Kral has been identified as his replacement.

EXECUTIVE SESSION

At 7:30 PM, Commissioner Werner **moved** to enter into Executive Session pursuant to the provisions of Idaho Code 74-206, Subsection 1(i), an executive session is being requested for the purpose to discuss a litigation matter with the risk manager and to discuss a claim imminently likely to be filed and requested a roll call vote. Chairman Humphreys seconded. Roll call: Commission Humphreys – aye; Chairman Tondee – aye; Commissioner Werner – aye. **Motion carried** unanimously. [3/17/2021 Board Mtg]

The Board exited Executive Session at 7:22 pm and with no further business, Chairman Tondee adjourned the meeting.

Special Meeting – March 24, 2021, 10:30 am, E. 5629 Seltice Way

Vice-Chairman Humphreys called the meeting to order at 10:30 A.M. Present were Commissioners Terry Werner and Lynn Humphreys; Director Michael Lenz, and District Clerk Shirley Walson; Chairman Tondee was out of town.

Resolution 2021-02

This meeting was called to sign Resolution 2021-02. The purpose for the resolution is so legal council can file for a takings to obtain a parcel of right-of-way for the Prairie and Idaho Intersection Improvement project. The owner has signed the agreement months but was not able to close the sale without a cloud on the title. The takings was approved at the March 17, 2021 Board Meeting but a resolution was not available and it is time sensitive. Commissioner Werner **moved** to approve Resolution 2021-02 for the takings of Kootenai County parcel P-0000-027-1000 for the roundabout project. Commissioner Humphreys seconded. **Motion carried** by majority vote. [3/24/2021 Special Mtg]

With no further business, the meeting was adjourned by Commissioner Humphreys at 10:33 a.m.

MARCH Vouchers:

	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Mar 21	43927	765TECH INC	\$ 114.00
	43928	ABOVE AND BEYOND JANITORIAL INC	\$ 500.00
	43929	ACE HARDWARE	\$ 483.80
	43930	ADVANCED COMPRESSOR & HOSE, INC.	\$ 363.88
	43931	ALSCO	\$ 504.17
	43932	AUTONATION INC	\$ 103.45
	43933	AVISTA UTILITIES - WWP	\$ 3,212.27
	43934	CDA POWER TOOL	\$ 277.95
	43935	CDA PRESS	\$ 30.24
	43936	COLEMAN OIL COMPANY	\$ 1,439.15

43937	COUNTRY CLEANERS	\$	277.50
43938	CULLIGAN	\$	6.35
43939	DELTA DENTAL	\$	1,381.66
43940	DOBBS PETERBILT - SPOKANE WA	\$	296.84
43941	ELJAY OIL COMPANY, INC.	\$	338.70
43942	FASTENAL	\$	129.35
43943	GORDON TRUCK CENTERS, INC	\$	290.96
43944	INTERMOUNTAIN SIGN & SAFETY	\$	332.00
43945	JMT PETROLEUM	\$	6,939.18
43946	VOIDED PD BY ITD	\$	-
43947	KAMAN FLUID POWER	\$	954.22
43948	KEC	\$	859.16
43949	KOOTENAI COUNTY SOLID WASTE	\$	130.00
43950	KXLY	\$	752.50
43951	METROQUIP, INC.	\$	719.36
43952	MIKE WHITE FORD OF CDA	\$	87.89
43953	MOTION AUTO SUPPLY	\$	277.61
43954	MOTION INDUSTRIES	\$	1,651.67
43955	NAPA	\$	616.58
43956	NCPERS	\$	368.00
43957	NORCO	\$	169.61
43958	NORTHSTAR CLEAN CONCEPTS	\$	119.00
43959	NORTHWEST TRAILER CENTER	\$	230.21
43960	PACWEST MACHINERY LLC	\$	327.95
43961	PAPE MACHINERY	\$	111.32
43962	ROADWISE, INC.	\$	64,496.07
43963	RWC GROUP	\$	209.08
43964	SIX ROBBLEES	\$	289.74
43965	TERRY WERNER.	\$	328.65
43966	UTILITY TRAILER SALES OF BOISE	\$	324.17
43967	VAISALA INC.	\$	530.00
43968	VERIZON WIRELESS	\$	231.78
43969	VSP dba VISION SERVICE PLAN	\$	272.62
43970	GREENSFERRY WATER & SEWER CUP	\$	1,000.00
43971	GREENSFERRY WATER & SEWER CUP	\$	-
43972	BETH L RHEINSCHMIDT	\$	1,304.62
43973	BRIAN D CRUMB	\$	1,697.91
43974	DANIEL G PETERSON	\$	1,567.49
43975	DARREL L HUMPHREYS	\$	637.66
43976	DARREL STEVENS	\$	2,052.64
43977	EDWARD F. MAEL	\$	1,450.21
43978	ERIC PRESTEGAARD	\$	1,671.71
43979	JAMES B WINES	\$	1,987.59

43980	VOIDED - REPLACED BY CK #43996	\$	-
43981	LARRY P HOWELL, JR	\$	1,457.29
43982	LESLIE R LIKES	\$	1,725.00
43983	MARK F ROBERTS	\$	1,709.16
43984	MICHAEL C LENZ	\$	2,691.28
43985	MICHAEL J KETCHUM	\$	1,720.91
43986	RANDY L NEAL	\$	1,691.99
43987	SHIRLEY J. WALSON	\$	1,730.26
43988	TAYLOR WOOD	\$	1,546.80
43989	TERRY WERNER	\$	679.74
43990	TRAVIS A HALL	\$	1,570.44
43991	TRAVIS S MITLEY	\$	1,604.40
43992	TUEKOTA TATE-VANDEVER	\$	1,597.90
43993	WILLIAM T TONDEE	\$	641.38
43994	CREDIT UNION	\$	775.00
43995	NEW YORK LIFE	\$	20.00
43996	KORREI M KRUGER	\$	1,394.93
43997	ZIPLY FIBER	\$	285.05
43998	AIR ELECTRIC	\$	328.50
43999	HDR ENGINEERING INC	\$	12,919.80
44000	IRS DEPARTMENT OF THE TREASURY	\$	3,209.37
44001	WESTERN STATES EQUIPMENT - CAT	\$	439.02
44002	SPOKANE HOUSE OF HOSE	\$	36.06
44003	765TECH INC	\$	180.00
44004	ADVANCED PEST CONTROL	\$	200.00
44005	AMERICAN MOBILE DRUG TESTING	\$	75.00
44006	ARROW CONSTRUCTION SUPPLY	\$	78.96
44007	AVISTA UTILITIES - WWP	\$	3,154.60
44008	CANNON HILL INDUSTRIES	\$	992.00
44009	CDA GARBAGE	\$	161.75
44010	VOIDED - REPLACED BY CK #s 44029 & 44030	\$	-
44011	H & E EQUIPMENT SERVICES, LLC H & H INC DOCUMENT MANAGEMENT	\$	1,164.05
44012	SOLUTIONS	\$	192.53
44013	HRA VEBA TRUST	\$	3,300.00
44014	ICRMP	\$	22,158.00
44015	KEC	\$	756.12
44016	KENWORTH SALES - SPOKANE	\$	154.98
44017	LAWSON PRODUCTS	\$	218.89
44018	NORTHWEST MACHINE	\$	178.18
44019	NOVUS GLASS	\$	418.90
44020	RAGAN EQUIPMENT COMPANY	\$	14.49
44021	REGENCE BLUE SHIELD	\$	15,643.32

44022	RUEN-YEAGER & ASSOC, INC	\$	6,771.73
44023	SPECTRUM BUSINESS	\$	129.99
44024	TACOMA SCREW PRODUCTS, INC	\$	1.66
44025	TRAFFIC SAFETY SUPPLY COMPANY	\$	19,487.00
44026	ULTRA-LAWN	\$	271.30
44027	UNIVERSITY OF IDAHO for SEEP	\$	225.00
44028	WTB - CREDIT CARD DIV.	\$	1,027.84
44029	VOIDED - BOARD HOLDING OFF ON PAYMENT	\$	-
44030	CITY OF POST FALLS.	\$	282.26
44031	BETH L RHEINSCHMIDT	\$	1,632.13
44032	BRIAN D CRUMB	\$	1,771.44
44033	DANIEL G PETERSON	\$	1,821.53
44034	DARREL STEVENS	\$	2,007.39
44035	EDWARD F. MAEL	\$	1,807.35
44036	ERIC PRESTEGAARD	\$	1,806.15
44037	JAMES B WINES	\$	1,927.68
44038	KORREI M KRUGER	\$	1,723.46
44039	LARRY P HOWELL, JR	\$	1,220.69
44040	LESLIE R LIKES	\$	1,993.56
44041	MARK F ROBERTS	\$	1,773.70
44042	MICHAEL C LENZ	\$	2,761.07
44043	MICHAEL J KETCHUM	\$	1,798.16
44044	RANDY L NEAL	\$	1,979.63
44045	SHIRLEY J. WALSON	\$	1,819.05
44046	TAYLOR WOOD	\$	1,771.16
44047	TRAVIS A HALL	\$	2,028.37
44048	TRAVIS S MITLEY	\$	1,613.31
44049	TUEKOTA TATE-VANDEVER	\$	1,872.16
44050	AFLAC	\$	355.22
44051	CREDIT UNION	\$	775.00
ACH	PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$	11,271.27
ACH	WASHINGTON TRUST BANK	\$	11,665.60
ACH	PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$	11,955.91
ACH	WASHINGTON TRUST BANK	\$	12,504.22
ACH	STATE TAX COMMISSION	\$	3,231.00
TSFR	TRANSFER TO INSURANCE	\$	1,654.86
			<hr/>
		\$	310,002.37

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SIGNATURE PAGE FOR MARCH 2021 MINUTES:

ORIGINAL SIGNED AND DATED 04/08/2021

Submitted by:
Shirley Walson, District Clerk