



POST FALLS HIGHWAY DISTRICT
MEETING AGENDA
5629 E SELTICE WAY
POST FALLS, ID 83854
June 6, 2018

BOARD MEETING – 6:00 PM

Please note that agenda is subject to change 48-hours prior to meeting. Items may be interjected at any time during the regular business meeting under Departmental categories.

1. CALL TO ORDER

2. CONFLICTS OR ADDITIONS

3. CONSENT AGENDA – ACTION ITEM

- a. April 2018 Minutes

4. PUBLIC COMMENTS

This section is reserved for citizens wishing to address the Board regarding a District related issue. Comments are limited to five (5) minutes per person. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

5. CURRENT BUSINESS

- a. Spokane Street Bridge Invoice, **ACTION ITEM**
b. Prairie/Meyer Railroad Right-of-Way, **ACTION ITEM**
c. Asphalt Oils Piggyback, **ACTION ITEM**
d. Ground Force/ITD Land Exchange. **ACTION ITEM**
e. Resolution 2018-02, Management Safety Policy Directive, **ACTION ITEM**
f. Seltice Way Revitalization Invoice #10, **ACTION ITEM**
g. Pleasant View Rd / Prairie Ave Intersection Improvements Agreement, **ACTION ITEM**
h. Huetter Road Turn Bay Appraisal, **ACTION ITEM**
i. W Riverview Dr (Skalan Crk) Payment, **ACTION ITEM**
j. Spokane Street Bridge Agreement, **ACTION ITEM**

6. CORRESPONDENCE

- a. LHSIP 2020 Program, Prairie & Idaho
b. ITIP Application Hayden Ave & Meyer Rd Intersection
c. Spokane Street Bridge Acceleration

7. *Reserved for Legal*

8. ROAD SUPERVISOR

- a. July 4 Board Meeting, **ACTION ITEM**
b. New employees
c. Conference phone & phone system, **ACTION ITEM**
d. Updates/concerns

9. ENGINEER

- a. Transportation Master Plan Review
b. Updates/concerns

10. OFFICE

- a. Insurance Contractor, **ACTION ITEM**
- b. Updates/concerns

11. COMMISSIONERS

12. ADJOURNMENT



POST FALLS HIGHWAY DISTRICT
MEETING AGENDA
5629 E SELTICE WAY
POST FALLS, ID 83854
June 20, 2018

Please note that agenda is subject to change 48-hours prior to meeting. Items may be interjected at any time during the regular business meeting under Departmental categories.

WORKSHOP – 5:00 PM

District Transportation Plan Review

BOARD MEETING – 6:00 PM

1. CALL TO ORDER
2. CONFLICTS OR ADDITIONS
3. CONSENT AGENDA – ACTION ITEM
 - a. May 2018 Treasurer's Report
 - b. June 2018 Vouchers
4. PUBLIC COMMENTS

This section is reserved for citizens wishing to address the Board regarding a District related issue. Comments are limited to five (5) minutes per person. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.
5. CURRENT BUSINESS
 - a. Ground Force/ITD Land Exchange, **ACTION ITEM**
 - b. Phone System Quote, Dino Conces, **ACTION ITEM**
 - c. Huetter Road Pay Estimate #1, **ACTION ITEM**
 - d. Seltice Way Revitalization Invoices 3 & 7, **ACTION ITEM**
 - e. Beck Road, Seltice to Prairie Invoice 5 and 6, **ACTION ITEM**
 - f. Audit Engagement Letter FY17-18, **ACTION ITEM**
 - g. Consultant Services Agreement, W Riverview, **ACTION ITEM**
 - h. Greensferry Bay Boat Launch Parking, April Williams, **ACTION ITEM**
6. *Reserved for Correspondence*
7. *Reserved for Legal*
8. ROAD SUPERVISOR
 - a. Updates/concerns
9. ENGINEER
 - a. Updates/concerns
10. OFFICE
 - a. Amended Minutes, May 2018, **ACTION ITEM**
 - b. Updates/concerns

11. COMMISSIONERS

12. EXECUTIVE SESSION

Pursuant to Idaho Code 74-206, Subsection 1(i), an Executive Session is requested for communication with the risk manager regarding imminently-likely claims regarding a road right-of-way. A roll call vote is requested.

13. ADJOURNMENT

POST FALLS HIGHWAY DISTRICT
JUNE 2018 MINUTES

Regular Meeting – June 6, 2018, 6:00 pm, E 5629 Seltice Way

Chairman Werner called the meeting to order at 6:00 P.M. Present were Chairman Terry Werner, Vice-Chairman Todd Tondee, Commissioner Lynn Humphreys, Road Supervisor Kelly Brownsberger, District Clerk Shirley Walson; and District Engineer Darius Ruen. Guests were Angela Comstock, JUB; Heather Carroll, HDR; Angela Tonasket and Josette Shults.

CONFLICTS OR ADDITIONS

Commissioners had no conflicts of interest. No additions to the agenda were requested.

CONSENT AGENDA

Commissioner Humphreys **moved** to approve the May 2018 Minutes as presented on the Consent Agenda. Commissioner Tondee seconded. **Motion carried** unanimously. [6/6/18 Brd Mtg]

PUBLIC COMMENTS

Agate Road – Angela Tonasket lives on Agate Road, a private road built on public right-of-way. One of the neighbors approached the neighbors with a cost share contract to pave the road which they all signed. The road was paved by a contractor. Tonaskets do not want to pay their portion stating the contractor did not get a permit and feel the road is now dangerous due to the paving. Josette Shults asked how the road becomes public maintained being informed the road would have to be brought up to District standards and the District would have to accept it into the system. Discussion ensued with the Board stating if they wish to dispute the matter, it is a civil dispute and need to proceed through the court system. They were also informed the neighbors could get together, build the road to District standards, and the District can accept it. Road Supervisor Brownsberger also stated if utility work is done, the pavement may be dug up and not replaced. Both ladies stated safety issues including fire. [6/6/18 Brd Mtg]

CURRENT BUSINESS

Pleasant View Rd / Prairie Ave Intersection Improvements Agreement

Angela Comstock from JUB Engineers was present, representing this project; total cost is \$187,800. Mr. Brownsberger reported the project is ready with Ms. Comstock concurring she is anxious to start. Commissioner Humphreys **moved** for the Chairman to sign Agreement 94914, Intersection Pleasant View Road & Prairie Avenue. Commissioner Tondee seconded. **Motion carried** unanimously. [6/6/18 Brd Mtg]

Spokane Street Bridge Agreement

Heather Carroll from HDR Engineers was present, representing this project; total cost is \$191,500. Chairman Werner noted this project is for repairs to bring the bridge up to standards, update the cathodic protection, and put on an overlay. Mr. Brownsberger reported Ms. Carroll is taking over as project manager from former manager Nick McDowell. Commissioner Humphreys **moved** for the Chairman to sign Agreement 94927, Spokane Street River Bridge. Commissioner Tondee seconded. **Motion carried** unanimously. [6/6/18 Brd Mtg]

Spokane Street Bridge Invoice

LHTAC submitted Pay Estimate #9 to HDR Engineering. Commissioner Humphreys **moved** to pay Invoice #9 in the amount of \$1,448.02 for consulting work on Spokane Street Bridge. Commissioner Tondee seconded. **Motion carried** unanimously. [6/6/18 Brd Mtg]

Prairie/Meyer Railroad Right-of-Way

Road Supervisor Brownsberger again explained the ongoing attempt for the City of Post Falls, ITD, and the District to purchase Union Pacific's rail right of way in our area of Prairie and Meyer. To proceed, he is asking for Board direction with some discussion following including the District's

cost, portion, funding option, and Amerigas access. Commissioner Humphreys **moved** to authorize the Road Supervisor to negotiate to purchase the District's portion of Union Pacific's rail right of way from east of Meyer Rd to north of Prairie Ave for no more than \$250,000. Commissioner Tondee seconded. **Motion carried** unanimously. Also discussed was the access to Hayden Pit. The current access from SH41 will be demolished when it is rebuilt and Mr. Brownsberger is working with ITD to obtain access from Meyer Road. [6/6/18 Brd Mtg]

Asphalt Oils Piggyback

Road Supervisor Brownsberger reported prices have gone this year substantially on the main oils by \$40/ton and \$70/ton for CRS-2P and HFE-150; the other three remain the same.

Commissioner Humphreys **moved** to piggyback on the bid presented to the Board from Idaho Asphalt Supply for the asphalt oils needed this season. Commissioner Tondee seconded. **Motion carried** unanimously. [6/6/18 Brd Mtg]

Ground Force/ITD Land Exchange

Mr. Brownsberger presented a handout showing assessed values and information on zoning and development requirements. Discussion included the District's cost to develop and move equipment; rezoning the ITD parcel from commercial to mining; the short timeline Ground Force is requesting, and current rock inventory and the availability of product in the proposed parcel. At a minimum, the District will be required to extend the City of Post Falls's water line; pave parking, provide 30% shade over any parking established; install sidewalk, curbing, and gutter, install electric, and change the zoning. Citylink will also need a new home. Contingencies of the sale were discussed and the Board asked for an estimate of District costs to be presented at the next meeting. [6/6/18 Brd Mtg]

Resolution 2018-02, Management Safety Policy Directive

This policy will satisfy requirements of Worker's Comp in order for a representative can present safety training to our employees. Commissioner Tondee asked if Workers Comp provided the policy (they did) and although he had no problem approving this, he would like to expand the policy into something meaningful and asked staff to look at ICRMP's policies. Commissioner Humphreys **moved** to approve Resolution 2018-02, the Management Safety Policy Directive. Commissioner Tondee seconded. **Motion carried** unanimously. [6/6/18 Brd Mtg]

Seltice Way Revitalization Invoice #9

Invoice #9 (Pay Estimate #10) was received from the City of Coeur d'Alene for the District's portion of this project. Mr. Brownsberger reported he has reviewed it and all is in order. Commissioner Humphreys **moved** to approve payment in the amount of \$21,015.76 to the City of Coeur d'Alene for the Seltice Way Revitalization Cost Share Project. Commissioner Tondee seconded. **Motion carried** unanimously. Commissioner Tondee asked when the second 2-inch lift will completed and told mid-July. [6/6/18 Brd Mtg]

Huetter Road Turn Bay Appraisal

Mr. Brownsberger presented appraisal reviews. The Board had previously approved to proceed but asked if they had any question or changes to the reviews receiving a negative answer. [6/6/18 Brd Mtg]

W Riverview Dr (Skalan Crk) Payment

LHTAC submitted Pay Estimate #4 to Paragon Consulting. Commissioner Humphreys **moved** to pay Invoice #4 in the amount of \$480.00 for consulting work on Key Number 13874, W Riverview Drive aka Skalan Creek. This invoice was for right-of-way plan review. Commissioner Tondee seconded. **Motion carried** unanimously. [6/6/18 Brd Mtg]

CORRESPONDENCE

LHSIP 2020 Program, Prairie & Idaho – Notice was received from LHTAC that the District was approved for \$989,000 for this project. [6/6/18 Brd Mtg]

ITIP Application Hayden Ave & Meyer Rd Intersection – LHTAC notified the District this project was not approved. Mr. Brownsberger stated we were two spots below approval and asked to resubmit this project next year. Chairman Werner asked him to bring it back to the Board at that time. [6/6/18 Brd Mtg]

Spokane Street Bridge Acceleration – LHTAC noticed the District this project was moved up in the time line. So noted. [6/6/18 Brd Mtg]

ROAD SUPERVISOR

July 4 Board Meeting – As this is a holiday, Mr. Brownsberger asked if they wanted to cancel or reschedule this meeting. Knowing they can schedule a meeting if needed, they agreed to cancel. [6/6/18 Brd Mtg]

New employees – Jaren Rubin was working as a temp employee. As he is doing a fine job, he was brought on as a full time District employee as of June 1. For the office position to replace the GIS Clerk when she retires, staff offered Korrei Kruger employment and she accepted and will begin July 16. [6/6/18 Brd Mtg]

Conference phone & phone system – Staff is asking to replace the phone system since they are not user friendly, hard to program, and there has been no support from Frontier. DC Communications was recommended to help the District with the conference phone and provided a bid upon request. The Board asked to request Mr. Conces come to the next meeting and explain what he offers with this quote. [6/6/18 Brd Mtg]

Updates/concerns

Huetter Overlay – Poe finished Huetter early this week; the crew has been working on the shoulders. Poe painted the center line and will paint fog lines once the crew has completed the shoulder work. A few complaints were received on the signage. [6/6/18 Brd Mtg]

Big Horn – Mr. Brownsberger and Mr. Ruen did a ballast inspection which was done poorly; after addressing the problems, the contractors fixed the problems and the District has since been approved. They are cleaning up and once that is complete, the road can be transferred to the District. [6/6/18 Brd Mtg]

Spokane Street Bridge Stairs – Mr. Brownsberger met with the City of Post Falls who showed the stairs will be 6-feet wide, expandable to 12-feet wide and will swing away from the bridge. They were reminded they will not receive permission to go under the bridge; a set of plans will be provided once the City has received those from the developer. Mr. Brownsberger also informed them a permit will be required. [6/6/18 Brd Mtg]

Prairie/Chase Roundabout – Construction begins June 12 with closure beginning that date as well. District reader boards may be removed June 7 to be moved to the railroad crossing work that will be done on Meyer approximately June 11-13. [6/6/18 Brd Mtg]

RRXING Work – The railroad is doing work on Meyer, then Wyoming, then Pleasant View although they don't have an exact date. Pleasant View will be a two or three day job and will be tough due to the amount of truck traffic. [6/6/18 Brd Mtg]

Crew Update – The crew has been doing Huetter shoulder work after the overlay; Three Forks preparation for the third seal, and getting Schilling Loop prepped. Howell Road will be stabilized from Prairie to Fisher due to the roundabout detour traffic. Although this is a city road, it will be the District's detour traffic that will generate complaints. [6/6/18 Brd Mtg]

Vacation – Mr. Brownsberger will be gone from June 21 and return July 2. [6/6/18 Brd Mtg]

ENGINEER

Transportation Master Plan Review – Laura Winter asked if the Board would like to meet in a

workshop to go over the draft Transportation Plan prior to it being approved. Commissioner Tondee asked if the map could be upgraded to a larger size with more clarity and if it isn't too late, can connection to Ramsey from Huetter be addressed. Chairman Werner asked for a workshop on June 20 at 5:00 pm prior to the Board Meeting. [6/6/18 Brd Mtg]

Huetter Road Pay Estimate – Mr. Ruen will have a pay estimate for this project at the next meeting. [6/6/18 Brd Mtg]

Prairie and Chase Intersection – All is ready to go on this project. The base rock has been approved; the contractor has talked to the neighbors and garbage service has been contacted as has the Post Office but the latter has not yet returned a call. Chairman Werner notified the Board he asked RYA to use their drone for before and after video to present to the legislature showing use of this funding source. [6/6/18 Brd Mtg]

Barrett Road – Revised plans and a memorandum have been received just prior to the meeting so Mr. Ruen has not reviewed at this time. [6/6/18 Brd Mtg]

Beck Road Rehab – The base map is completed and the concept report can now be completed with Terracon's materials report. [6/6/18 Brd Mtg]

OFFICE

Insurance Contractor – District Clerk Shirley Walson shared an August 2016 motion to revisit changing consultants in 2018. After discussion, Chairman Werner asked to revisit this subject in another two years. [6/6/18 Brd Mtg]

Budget – With the cancellation of the July 4 meeting, we may need to schedule a special workshop to discuss budget. Chairman Werner suggested meeting prior to the second meeting in July. [6/6/18 Brd Mtg]

COMMISSIONERS

Commissioner Tondee asked about the Tiger Grant funding and the submittal having to go from the District, through KMPO, then through ITD creating a complication. Chairman Werner offered an explanation stating KMPO has a lot of experience working at the federal level in asking for funding. [6/6/18 Brd Mtg]

Chairman Werner informed the Board he will be in Blackfoot on June 13 for an Association meeting so cannot make the KMPO meeting and is hoping one of the Commissioners can be present. He will also be gone to Boise on June 19 for an Association Board Meeting. [6/6/18 Brd Mtg]

With no further business, Chairman Werner made the motion to adjourn the meeting at 7:47 PM.

Regular Meeting – June 20, 2018, 6:00 pm, E. 5629 Seltice Way

Chairman Werner called the meeting to order at 6:00 P.M. Present were Commissioners Terry Werner, and Todd Tondee, Road Supervisor Kelly Brownsberger, District Clerk Shirley Walson; and Laura Winter for Ruen Yeager and Associates. Commissioner Humphreys was absent; Dino Conces and April Williams were guests.

CONFLICTS OR ADDITIONS

Commissioners had no conflicts of interest.

Additions-A May invoice was received and without a meeting until July 18, we wish to pay in a timely manner. Commissioner Tondee moved to add under current business the Riverview Drive Guardrail Installation invoice #2. Chairman Werner seconded. **Motion carried** by seconded.

Motion carried by majority vote. [6/20/18 Brd Mtg]

PUBLIC COMMENTS

None requested.

CONSENT AGENDA

Items on the consent agenda are the May 2018 Treasurer's Report and the June 2018 Vouchers. Commissioner Tondee **moved** to approve the consent agenda as presented. Chairman Werner seconded. **Motion carried** by majority vote. [6/20/18 Brd Mtg]

CURRENT BUSINESS

Greensferry Bay Boat Launch Parking, April Williams

Ms. Williams stated Kootenai County added a dock at 11253 W Riverview Drive. People are missing the approach, then proceed to an access road that serves the waterfront homes under the assumption they can get to the boat launch. As a dead end road, they are having to back up and have caused damage to her property. Parking is also an issue when at times they cannot access their driveway. Ms. Williams is asking for a sign that states "No Boat Launch Access" and "No Boat Launch Parking". After some discussion, Road Supervisor Brownsberger will review area. Commissioner Tondee **moved** to allow the Road Supervisor to review and erect signs he feels appropriate for the roadway. Chairman Werner seconded. **Motion carried** by majority vote. [6/20/18 Brd Mtg]

Ground Force/ITD Land Exchange

Road Supervisor Brownsberger supplied information regarding Districts development costs of approximately \$357,000 including permitting, engineering, surveying, construction, paving and improvements as required by the City of Post Falls. Mr. Brownsberger informed Ground Force representatives that the exchange hinges on permitting and the zone change. Mr. Brownsberger added the District may be able to utilize the current location for some time. Discussion followed regarding very preliminary estimates of the sand in the area of the proposed exchange at 200K-225K yards of sand; current use at 5K yards per year would give the District 40-45 years of use. Limited use and life of existing pits was discussed. Development costs, location and the need of access movement was also discussed. The Board is interested in moving forward but wishes to discuss details with Ground Force. The District Clerk will send out a Doodle Poll to set a date. [6/20/18 Brd Mtg]

Phone System Quote, Dino Conces

Dino Conces of DC Communications was present to discuss his phone system quote. After discussion, he answered he can push for a seven year warranty and assured the Board he trains staff until all are satisfied. Cost was discussed. Commissioner Tondee **moved** to authorize the phone company up to \$3,733.90 to get the phone system installed and working and to include a seven year warranty. Chairman Werner seconded. **Motion carried** by majority vote. [6/20/18 Brd Mtg]

Huetter Road Pay Estimate #1

Commissioner Tondee **moved** to authorize Huetter Road Rehabilitation Project Phase 2, payment #1 at \$519,096.92 which does not include the retainage but does include the cost change of \$2,957.18 for addition base rock. Chairman Werner seconded. **Motion carried** by majority vote. Road Supervisor Brownsberger explained a hot mix cost discrepancy of approximately \$20,000. This issue will continue to be worked on between the contractor, our engineer, and the Road Supervisor. [6/20/18 Brd Mtg]

Seltice Way Revitalization Invoices 3 & 7

Commissioner Tondee **moved** to authorize payment of Seltice Way Revitalization invoices #3 for \$5,555.60 and #7 for \$43,415.45 totaling \$48,971.05. Chairman Werner seconded. **Motion carried** by majority vote. [6/20/18 Brd Mtg]

Beck Road, Seltice to Prairie Invoice 5 and 6

LHTAC submitted Pay Estimate #5 and #6 for Ruen-Yeager & Associates. Commissioner Tondee **moved** to pay Invoice #5 in the amount of \$10,523.48 and Invoice #6 in the amount of \$6,890.26 for a total of \$17,413.74. Chairman Werner seconded. **Motion carried** by seconded. Motion carried by majority vote. [6/20/18 Brd Mtg]

Audit Engagement Letter FY17-18

Scott Hoover of Hoover CPA submitted an engagement letter for the 2018 audit. The fee this year is \$5,350, up \$100 from the previous two years. Chairman Werner remarked he is doing a good job and it is still less than we paid from other CPA firms in recent years. Commissioner Tondee **moved** to authorize the Chairman to sign the Hoover CPA 2018 engagement letter to complete our audit. Chairman Werner seconded. **Motion carried** by majority vote. [6/20/18 Brd Mtg]

Consultant Services Agreement, W Riverview

Road Supervisor Brownsberger explained this agreement will allow Ron Harvey of RAH Consulting LLC to begin acquisition of the five parcels on the W. Riverview (Skalan Creek) federal aid project and also the Armstrong parcels on Huetter Road. Commissioner Tondee **moved** to accept the Consultant Services Agreement from Mr. Harvey for \$2,000 per parcel for a total of \$12,000. Chairman Werner seconded. **Motion carried** by majority vote. [6/20/18 Brd Mtg]

Riverview Guardrail Installation Invoice 2

LHTAC submitted Pay Estimate #9 to HDR Engineering. Commissioner Tondee **moved** to pay Invoice #9 in the amount of \$1,448.02 for consulting work on Spokane Street Bridge. Chairman Werner seconded. **Motion carried** by majority vote. [6/20/18 Brd Mtg]

ROAD SUPERVISOR

Millview Lane Site Visit – Mr. Brownsberger would like to schedule a visit with the Board to discuss possible improvements at the end of the road. Attorney Susan Weeks, in working on an agreement with Coeur d'Alene Lands, had asked if there were any mitigation measures to include in the agreement. The Board discussed the severe slopes, possibly moving the road into the embankment, drain fields, and property owner impacts. The Board asked Mr. Brownsberger to schedule something in July and stressed the importance of including the homeowners in the discussion. Ms. Weeks will delay working on the agreement until the Board has further input. [6/20/18 Brd Mtg]

Prairie and Huetter, Parkwood Properties – Developers have contacted the District regarding access for the northeast corner of this intersection, located in the City of Hayden. Commercial and high density housing will possibly be proposed and they are asking for Prairie Avenue access. Mr. Brownsberger informed them that access at Carrington would be ideal but they are not interested in that location. Right-in/right-out access was discussed for both Prairie and Huetter but the Road Supervisor asked the Board to do some planning when the application comes in for review so access continues to functions correctly. [6/20/18 Brd Mtg]

Barrett Road, City of Rathdrum – Approximately 400-ft of guardrail installation was agreed upon as this road development continues. A letter was proposed to send to the City for the Board's review stating the City can continue with construction and the District will monitor the work. The Board had no issues with the proposed letter. [6/20/18 Brd Mtg]

Pleasant View and SH53 Interchange – Road Supervisor Brownsberger attended the recent KMPO meeting and informed the Board the Director Glenn Miles was approved to proceed with the tiger grant application for the Pleasant View and SH53 Interchange proposal. [6/20/18 Brd Mtg]

Crew Update – Work continues on Schilling Loop to prepare it for the chip seal; several rail crossings are being paved; installing paint markings and getting ready for chip seal season. Commissioner Tondee asked if UPRR is planning on fixing the crossing on Prairie just west of Meyer and Mr. Brownsberger stated he has not heard of anything but if anyone asks about it, please ask them to contact the office so they can obtain the number to call. Commissioner Tondee asked about the possibility of putting up signs to warn people. [6/20/18 Brd Mtg]

Prairie Avenue Chip Seal – The District is working with Lakes Highway District to chip seal Prairie from west of Atlas to the Holiday Gas Station just west of US95. The work is scheduled for July 9 and 10. [6/20/18 Brd Mtg]

ENGINEER

Laura Winter stated everything was already discussed that she had with the exception of Cedar Creek Estates. Mr. Brownsberger stated they called for an inspection on June 18 but when they arrived, the project was not close to being ready. Mr. Brownsberger and Mr. Ruen provided guidance in order for them to be prepared for an inspection. [6/20/18 Brd Mtg]

OFFICE

Amended Minutes, May 2018 – Commissioner Tondee **moved** to amend the previously adopted May 2018 Minutes due to the corrected date of Check numbers 39547 and 39548, earlier recorded as April 24, 2018 but approved under May 2018 Vouchers. Chairman Werner seconded. **Motion carried** by majority vote. [6/20/18 Brd Mtg]

COMMISSIONERS

No comments.

EXECUTIVE SESSION

Commissioner Tondee moved that pursuant to Idaho Code 74-206, Subsection 1(i), an Executive Session is requested for communication with the risk manager regarding imminently-likely claims regarding a road right-of-way. Chairman Werner seconded and asked for a roll call vote. Chairman Werner: aye; Commissioner Tondee: aye; Commissioner Humphreys: absent. The Board entered Executive Session at 7:10 p.m.

The Board entered into regular session at 7:24 pm. With no further business, the meeting adjourned at 7:24.

SPECIAL MEETING: June 20, 2018– 5:00 P.M. Commissioners Terry Werner and Todd Tondee; Road Supervisor Kelly Brownsberger, District Clerk Shirley Walson, Engineer Laura Winter met for a District Workshop to review the District Transportation Plan.

Throughout the review, the Board asked for the maps to be larger. Ms. Winter stated she will make all the maps 11 x 17 and put them under an appendix tab rather than intermittent throughout the report. The growth numbers were discussed and a few the Board asked for clarification on a few items. Ms. Winter will make the requested changes and bring the completed draft back to the Board.

The workshop concluded at 5:50 pm.

ORIGINAL SIGNED AND DATED 7/18/2018

Submitted by:
Shirley Walson, District Clerk