

POST FALLS HIGHWAY DISTRICT
NOVEMBER 2017 MINUTES

Regular Meeting – November 3, 2017, 6:00 pm, E 5629 Seltice Way

Chairman Werner called the meeting to order at 6:00 P.M. Present were Chairman Terry Werner, Vice-Chairman Todd Tondee, Commissioner Lynn Humphreys, Road Supervisor Kelly Brownsberger, District Clerk Shirley Walson; District Engineer Darius Ruen and attorney Susan Weeks.

CONFLICTS

No conflicts were declared.

ADDITIONS

Road Supervisor Brownsberger made a request to add an item to the Executive Session for personnel matters. Commissioner Humphreys moved to add a second item to the Executive Session, 1(b). Commissioner Tondee seconded. **Motion carried** unanimously. [11/1/2017 Brd Mtg]

CONSENT AGENDA

October 2017 Minutes were the only item on the consent agenda; the Chairman stated he reviewed the minutes and found no changes needed. Commissioner Tondee **moved** to approve the consent agenda as presented. Commissioner Humphreys seconded. **Motion carried** unanimously. [11/1/2017 Brd Mtg]

PUBLIC COMMENTS

A constituent arrived at the end of the meeting and was allowed to speak out of the agenda's order. Pat Bayne arrived to discuss the Riverview Extension and concerns that he had of what was happening. Chairman Werner answered the District is still in the review stage. Mr. Bayne stated he knew the property has been walked by Ruen Yeager, there are a couple of proposals, and there is a lawsuit with Magnuson Properties. Chairman Werner added Mr. Bayne knows pretty much what we know, that no route has yet been settled. Mr. Bayne added it is a simple request to keep the neighbors informed. Chairman Werner stated when it is something that can be presented to the public, the neighbors will be informed. District Clerk Walson informed the Board that Mr. Bayne had submitted a public records request and felt he had probably not received the information yet which Mr. Bayne confirmed he had not checked his mail. Mr. Bayne apologized for his tardiness. [11/1/2017 Brd Mtg]

CURRENT BUSINESS

Gallagher Client Coverage Acknowledgment

The annual Client Coverage Acknowledgment was received from Gallagher regarding the renewal of the District's health insurance policy. Commissioner Tondee **moved** to authorize the Chairman to sign the Gallagher Coverage Acknowledgment. Commissioner Humphreys seconded. **Motion carried** unanimously. [11/1/2017 Brd Mtg]

Grange Avenue Speed Limit Posting

Road Supervisor Brownsberger reports our sign crew reminded him speed limit has never been posted on Grange west of Pleasant View. Mr. Brownsberger spoke with our engineer and they feel it appropriate to post that section at 35 MPH. Commissioner Humphreys **moved** to post the speed limit on Grange at 35 MPH as recommended by our engineer and Road Supervisor. Commissioner Tondee seconded. **Motion carried** unanimously. [11/1/2017 Brd Mtg]

Riverview Guardrail Project Invoice #4

For the Riverview Guardrail project, LHTAC reviewed and submitted Invoice #4 from Ruen Yeager and Associates in the amount of \$16,584.02. Commissioner Humphreys **moved** to pay the bill for the Riverview Guardrail project, Invoice #4 in the amount of \$16,584.02. Commissioner Tondee seconded. Commissioner Tondee commented one sheet reflected Invoice #3 which was changed to #4 by the Chairman. **Motion carried** unanimously. [11/1/2017 Brd Mtg]

CORRESPONDENCE

Riverview Guardrail Project-Ron Harvey submitted a Consultant Services Agreement for such time the District is ready to acquire property on the Riverview Guardrail Project. Mr. Brownsberger explained it is only for the Board's review at this time; no action is needed. [11/1/2017 Brd Mtg]

Prairie Avenue Sign Request – Leonard Walch and John and Cherie Calborn submitted identical letters requesting a sign for, "No Jake Brakes Allowed" for the hill on Prairie. Mr. Brownsberger explained some traffic counts are being performed to see if there is a lot of truck traffic late at night and early in the morning. The District has no other jake brake signs in the District and if started, will grow exponentially. Chairman Werner asked that a letter be mailed to the authors. [11/1/2017 Brd Mtg]

S. Signal Point Road Sign Request – Michael Kohoutek submitted a letter to request a "No littering" sign. Mr. Brownsberger stated these signs seem to attract more litter along with vandalism so his recommendation is not to install a sign for this purpose. Chairman Werner asked that a letter be mailed to Mr. Kohoutek stating the Board's decision. [11/1/2017 Brd Mtg]

LEGAL

Liesenfeld Trial Date – Attorney Susan Weeks stated the Liesenfeld trial date set and the appraiser reports he will be able to make court. [11/1/2017 Brd Mtg]

ROAD SUPERVISOR

Erosion Control Report – A conference call will be held Tuesday, November 7 as ITD wanted a couple more days to complete the report. [11/1/2017 Brd Mtg]

W Riverview (Skalan Creek) – The final design review was held recently. The only big change was to use traffic control signals instead of flaggers since there is no reasonable area to use as a detour. Approval was provided to begin right-of-way acquisitions. [11/1/2017 Brd Mtg]

Riverview Guardrail Project – Mr. Ruen and the Road Supervisor met with LHTAC regarding this project. Realigning the east and west ends will use retaining walls. [11/1/2017 Brd Mtg]

Funding Applications – Mr. Brownsberger met with Laura Winter of Ruen Yeager regarding LHTAC's funding applications. In addition to the strategic funding for the Prairie/Chase Roundabout, the District will consider the Children Pedestrian Safety Program for updating ADA sidewalks. Also, the Transportation Alternative Program is considered to possibly connect the Prairie trail to the new Seltice trail since this subject had many requests from the participants in the transportation open house. [11/1/2017 Brd Mtg]

PFHD Technical Advisory Committee – A reminder was provided for the meeting on November 2 from 9 am to 11 am. [11/1/2017 Brd Mtg]

SH41 Public Hearing, Mullan to Prairie Avenue – A public hearing will be held for this project on November 28 at ITD from 4pm to 7pm. [11/1/2017 Brd Mtg]

Crew Update – The winter schedule will begin Monday, November 6, five days, eight hours. The on-call program will also be in effect, a schedule was provided to the Commissioners. Mr. Brownsberger also informed the Board he met with the cities of Hayden and Post Falls to discuss plowing. If snow falls this weekend, the equipment is up and ready. [11/1/2017 Brd Mtg]

Equipment Replacement Schedule – Promised for this meeting, it will be provided at the following meeting. [11/1/2017 Brd Mtg]

ENGINEER

Three Forks Release of Retainage – A payment request for the CRBS project that was finished last summer was presented. The tax release form has now been received and confirmed. Mr. Ruen recommends to the Board they release the retainage in the amount of \$5,067.51. Commissioner Humphreys **moved** to release the retainage in the amount of \$5,067.51 for the

Three Forks Project. Commissioner Tondee seconded. **Motion carried** unanimously. [11/1/2017 Brd Mtg]

Greensferry Bridge Update – In August, Mr. Ruen estimated the cost of bridge of \$11.5 million. HDR has provided a second review and remarked that the floodway does not show the approach, asking if the floodway needs to be cleared by the bridge, thus raising the cost due to 250-feet to the bridge at an estimated cost of \$14 million; \$15.75 million with CN&I. Mr. Ruen then did some topo work in an effort to see if some of the floodway could be modified; a drawing was provided. He added that the approach has been there for many years with no measurable which is not affecting the flow of the river and it would not be a measurable and there is no erosion showing. The Board wants the engineer to move forward to ask FEMA to amend the map. [11/1/2017 Brd Mtg]

Riverview Extension – His findings will be discussed in Executive Session with the attorney. [11/1/2017 Brd Mtg]

OFFICE

No items.

COMMISSIONERS

Beck Road Rock Spillage – Commissioner Humphreys voiced concerns of the gravel companies on Beck Road spilling gravel from the trucks. He had two broken windshields in as many weeks and a neighbor also had a broken window; he also knows of at least one call to the office complaining of the same. Chairman Werner asked a letter be sent to the local rock companies. [11/1/2017 Brd Mtg]

EXECUTIVE SESSION

Commissioner Humphreys moved to enter into Executive Session at 6:30 PM pursuant to the provisions of Idaho Code 74-206, Subsection 1(b) and 1(i). The purpose of the executive session is to discuss a personnel matter and a litigation matter with the attorney. Commissioner Tondee seconded. Roll call:

Commissioner Humphreys: aye

Chairman Werner: aye

Commissioner Tondee: aye

Commissioner Humphreys made the motion to come out of the executive session at 6:44 PM.

Commissioner Tondee seconded. Motion carried unanimously.

The Regular Meeting reconvened at 6:44 PM. With no further business, Commissioner Werner made the motion to adjourn the meeting at 6:44 PM. Commissioner Tondee seconded. Meeting adjourned.

Regular Meeting – November 15, 2017, 6:00 pm, E. 5629 Seltice Way – CANCELLED DUE TO THE IAHD CONVENTION

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ORIGINAL SIGNED AND DATED 12/6/2017

Submitted by:
Shirley Walson, District Clerk